West Bengal Housing Infrastructure Development Corporation Limited

(A Govt. of West Bengal Undertaking)
HIDCO BHABAN, Premises No. - 35-1111, Biswa Bangla Sarani,
3rd Rotary, New Town, Kolkata-700156.
Telephone No. (033) 2324-6037 / 38, Fax: (033) 2324-3016
e-mail: info@wbhidco.in / wbhidcoltd@gmail.com website: www.wbhidcoltd.com

Notice Inviting Tender

No.-HIDCO/GM(E)–II/AA-II/2291 Dated:-16.03.2020.

[Notice Inviting e-Tender No.-WBHIDCO/GME-II/AA-II/NIT-68 (2nd Call)/2019-2020 of The General Manager (Engg.)–II, WBHIDCO]. For the work detailed in the table below. (Submission of Bid through online).

Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Price of Technical & Financial Bid documents and other annexures (Rs.) (4)	Period of Completion (5)	Name of the Concerned Officer (6)	Eligibility of Contractor (7)
1.	Engagement of Civil Security Guard for 24 hours duty at "MANGALDEEP" Premises at 6th Rotary of Biswa Bangla Sarani at New Town, Kolkata. For 01 (one) year i.e. 365 days from 1st April 2020.	Rs.11,48,517/- (Rupees eleven lakh forty eight thousand five hundred seventeen) only	Rs.22,970/- (Rupees twenty two thousand nine hundred seventy) to be submitted in the form of Bank Draft from Nationalized Bank in favour of WB HIDCO Ltd. Payable at Kolkata.	Rs.1,000/- (Rupees one thousand) only to be submitted in the form of Bank Draft from Nationalized Bank in favour of WB HIDCO Ltd. Payable at Kolkata.	365 (three hundred sixty five) days from the date of commencement.	Genral Manager (Engg.) – II, WB HIDCO	See in relevant section i.e. non-statutory/Technical documents. (Sl. No.-C) Credentials

NB: - (i) Intending Tenderer will not have to pay the cost of tender documents for the purpose of participating in e-tendering, but the successful L_1 (Lowest) Bidder will have to pay the cost of tender documents of 3 (three) sets @ price mentioned in the list (Sl. No.-4) of scheme of NieT during purchase of tender documents for execution of agreement as per notification no. 199-CRC/2M-10/2012 dated 21/12/2012.

Initial Earnest Money / Bid Security will have to be submitted by uploading the soft copy (Scanned copies of the Originals) for instruments (Bank Draft etc.) along with tender offer. The L_1 bidder will submit the hard copy of Earnest Money documents (Both initial EMD and balance of total EMD) with in specified time as will be intimated by uploading the notice after opening the Financial Bid to the tender inviting authority during issuance of acceptance letter. Failure to submit the hard copy of EMD within the time period prescribed for the purpose will be treated as cancelled tender and may be construed as an attempt to disturb the tendering process and will be dealt with according to legal provision including black listing of the bidder.

Successful tenderers / bidders, who will not deposit the instruments of EMD physically as stipulated in this NIT, will be barred from participating in any further tender of WB HIDCO for one year or more from the date of this NIeT.

1) In the event of e-filling, intending bidder may download the tender documents from the website http://etender.wb.nic.in directly with the help of Digital Signature Certificate. Necessary Earnest Money may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the "WBHIDCO Ltd." payable at KOLKATA and also to be documented through e-filling.

2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website http://etender.wb.nic.in.

3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 7.

4) Demands drafts for earnest money should be purchased on or after the "date of uploading of NIT documents (online) (publishing date)". Drafts purchased before this date will not be accepted, except in case of 2nd and subsequent calls, in which cases drafts purchased for the same work during earlier calls will also be accepted provided the said draft(s) remain(s) valid for at least 30 days after the last date of submission technical and financial bid.

5) The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of WB HIDCO Ltd. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

Seal and Signature of the Tenderer.

General Manager (Engg.) - II,
WB HIDCO

6) **Eligibility criteria for participation in the tender.**

As per NIT detail table (Sl. No.7) above.

Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the preceding financial year, Pan Card, GST Registration Certificate are to be accompanied with the Technical Bid Documents.

[*Non-statutory documents*]

The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (*five*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name alongwith applicant's name in such enclosure will be entertained.

[*Non-statutory documents*]

The prospective bidders should own their required tools and equipments and building setup needed for the work. Conclusive proof of ownership in favour of owner should be submitted tools and equipments and building setup in working condition shall have to be submitted. (Ref. Section – B, Form – III)

The tenderers should submit their credential certificate where the major items of the completed work can be understood clearly. Credential for the work within the last 5 financial years will be considered. Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government Undertaking, Statutory / Autonomous Bodies constituted under the Central / State statute, on the executed value of completed work will be taken as credential.

[*Non-statutory documents*]

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[*Non-statutory documents*]

The bidders must have credentials for completed work for similar nature of job in Govt. / Semi Govt. / Govt. Undertaking with appropriate certificate of completion in support of single work of 40% value of quoted rate.

7) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	16.03.2020
2	Documents download/sell start date (Online)	17.03.2020 at 11.00 AM
3	Documents download/sell end date (Online)	21.03.2020 at 14.00 PM
4	Prebid meeting to be held at Office of the General Manager (Engg.) - II, HIDCO BHABAN	-------
5	Bid submission start date (On line)	18.03.2020 at 11.00 AM
6	Bid Submission closing (On line)	21.03.2020 at 15.00 PM
7	Bid opening date for Technical Proposals (Online)	23.03.2020 at 11.00 AM
8	Date of uploading list for Technically Qualified Bidder(online)	24.03.2020 at 14:00 PM
9	Date for opening of Financial Proposal (Online)	25.03.2020 at 15.00 PM

8) **Joint Ventures will not be allowed.**

9) **Payment of Bill**

The executing agency may take running payment while the gross amount of running bill is tentatively (1/2)th of the tendered amount.

a) Procurement of goods and service

b) Work related contract involving supply of goods and services by the contractors. Tax Invoice (s) needs to be issued by the supplier for raising claim under the contract or haing separatlely the tax changed in accordance with provision of GST Act 2017.

Constructional Labour Welfare CESS @ 1% (one percent) and GST as applicable of construction will be deducted from every Bill of the selected agency.

10) Security Deposit:

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 01 (one) year from the date of completion of the work.

Retention money towards performance Security amounting to 10% (ten percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. Out of which 2% in the form of earnest money and rest 8% to be deducted from successive running account bill of the tenderer as per prevailing provision. No Interest will be paid of Security Deposit.

Additional Performance Security

Additional Performance Security @10% of the tendered amount shall be obtained from the successful bidder if the accepted bid value is 80% or less of the Estimate put to tender. The Additional Performance Security shall be submitted in the form of Bank Guarantee from any Scheduled Bank before issuance of the Work Order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his Earnest Money will be forfeited and other necessary actions as per NIT like blacklisting of the contractor, etc. may be taken. The Bank Guarantee shall have to be valid upto end of the Contract Period and shall be renewed accordingly, if required. The Bank Guarantee shall be returned immediately on successful completion of the Contract. If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving proper notice to the contractor. Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract shall in no way be altered / affected by provision of this Additional Performance Security. Ref. No. – 4608-F(Y) dt.18th July 2018 of Additional Chief Secretary to the Goverenment of West Bengal.

11) All materials required for the proposed work shall be of specified grade inconformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost. The agency will arrange the copy of IS Code and give it the Engineer-in-charge if needed.

Statutory deduction like cess @1%, I. Tax @2% and TDS on GST @2% and GST as applicable will be deducted from the bill.

12)a) There shall be no provision of Arbitration.

b) No mobilisation advance and secured advance will be allowed.

c) Bid shall remain valid for a period not less than 120 (one hundred and twenty) days from the last date of submission of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

13) Cost of Tender Documents: - The intending tenderers shall not have to pay the cost of tender documents for the purpose of participating in e-tendering. The successful Bidder will have to pay the Tender Cost at the time of Formal Tender Agreement.

14) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1 (one) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.

15) The agency will prepare all the supplier as per specification of tender. All necessary testing for ensuring quality of Electrical eqipments as well as different materials will be done by the agency in presence of departmental staff. All arrangements for such testing or checking and cost thereof will be borne by the agency.

All the work and specifications will be guided as per drawings, BOQ items, tender specifications, PWD Schedule and relevant IS Codes.

16) Prior to taking up Bulk quantity of materials to the site sample should be approved by the Engineer-in-charge and necessary testing of the materials will be carried out by the agency and their own cost, no separate payment will be made for testing.

17)i) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of WB HIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.

ii) Prospective applicants are advised also to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section – 'A' before tendering the bids.

iii) Conditional / Incomplete tender will not be accepted under any circumstances.

18) The intending tenderers are required to quote the rate online. The rate should be inclusive of all components and taxes.

The cost of all materials, hire charges to tools and plants, labour, Corporation / Municipal fees for water supply, royalty for materials (if any), electricity and other charges of Municipalities or statutory local bodies, ferry charges, toll charges, loading and unloading charges, handling chargers, overhead charges and other charges like Sales Tax (Central and/or State), Income Tax, Octroi Duty / Terminal Tax, Turnover Tax, Cess and GST etc. will be deemed to have been covered by the rates quoted by the contractor. All other charges for the execution of the specified work, including supply of materials and related carriage, complete or finished in all respect upto the entire satisfaction of the Engineer-in-Charge of the work. No extra claim in this regard beyond the specified rate as per work schedule whatsoever in this respect will be entertained.

The rate will be quoted in the earmarked space of B.O.Q only. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Rate need not be quoted in WB HIDCO Form.

19) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.

20) Guiding Schedule of Rates: - For any future reference for supplementary items etc. rates will be taken from PWD (WB) Current Schedule of Rates for Electric Works effective from 1st November 2017 and also for "Building Works" and Sanitary & Plumbing Works" effective from of the 1st November 2017 along with upto date corrigenda & addend. Public Works Directorate, Government of West Bengal. If rates not available from State Schedules then refer NH Schedule. If not even available in NH Schedule, then market rate analysis may be allowed.

The rates mentioned in the priced schedule are inclusive of all cost of materials, labour charge, sundries, machineries, quality control aspects, contractor's profit & overhead charges, all relevant taxes as applicable (including 18% GST and 1% Cess) etc. and all other cost to complete the activity in all respect.

21) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

22) The General Manager-II, WBHIDCO reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

23) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.

24) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case their offer will be treated as cancelled and work order will not be issued in favour of the said Tenderer under any circumstances.

25) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

(1) WB HIDCO Form

(2) N.I.T.

(3) Special Terms & Conditions

(4) Technical Bid

(5) Financial Bid

26) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

(a) Financial Capacity

(b) Technical Capability comprising of personnel & equipment capability

(c) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice

27) Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.

28) No price preference and other concession will be allowed.

No.:-HIDCO/GM(E)–II/AA-II/2291/1(3) Dated : - 16.03.2020.

Copy forwarded for information to:-

1) Executive Director (Engg.), WB HIDCO.
2) Chief Engineer, WB HIDCO.
3) Chief Finance Office, WB HIDCO.

SECTION - A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to https://etender.wb.nic.in (the web portal of WBHIDCO the contractor is to click on the link for e-Tendering site as given on the web portal.

ii. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date &time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a). Statutory Cover Containing the following documents:

1) PREQUALIFICATION DOCUMENTS:

- Prequalification Application (Sec-B, Form – I)
- Demand Draft towards Earnest Money (EMD) as prescribed in the N.I.T. against each of the serial of work in favour of the WBHIDCO LTD.

2) WB HIDCO FORM

3) Tender Document

3) N.I.T.

(NIT, Tender Document and WB HIDCO FORM downloaded properly and after doing needful upload the same Digitally Signed). The rate will be quoted in the earmarked space of B.O.Q only. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Rate need not be quoted in WBHIDCO Form of HIDCO.

4) Special terms & conditions and specification of works.

5) TECHNICAL DOCUMENTS

- Affidavit [Ref. Format]
- Experience profile [Form No-IV] Section B.
- Contractor's Equipment [Form No-III] Section B.

b). Non-statutory Cover Containing the following documents:

i. Professional Tax (PT) deposit receipt challan for the preceding financial year, Pan Card, IT, Saral for the Assessment year (for the preceding financial year), GST Registration Certificate.

ii. Registration Certificate under Company Act. (if any).

iii. Registered Deed of partnership Firm / Article of Association & Memorandum.

iv. Power of Attorney (For Partnership Firm / Private Limited Company, if any).

v. Tax Audited Report in 3 CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I) and necessary solvency certificate to be produce.

vi. List of own equipments should be supported by invoice / delivery challan /Insurance / way bill [Ref.:- Sl. No. 5(viii) of this N.I.T. and (Section –B, Form III)]

vii. List of Technical staffs along with structure & organization (Section – B, Form – II).

viii. Registered unemployed Engineers Co-operative Societies / unemployed labour Co-opeative Societies are required to furnish valid by law, current audit report, certificate of Registration and valid clearance certificate from in ARCS for the year 2017 – 2018, Professional Tax deposit challan for financial year 2017-2018, PAN card, G. S. T. Registration certificated with upto date return along with other relevant supporting papers.

ix) Bidder should upload their documents from Original copy, uploading photo copy and illegible copies will not be accepted.

i. N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. A.5.(b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS
SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab " Submit Non Statutory Documents' to send the selected documents to Non-Statutory folder.

Next Click the tab " Click to Encrypt and upload" and then click the "Technical" Folder to upload the Technical Documents

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GST Registration Certificate & Acknowledgement. PAN. P Tax (Challan) (for the preceding financial year). Latest IT Receipt. IT-Saral for Assessment year (for the preceding financial year).
B.	Company Detail(s)	Company Detail	Proprietorship Firm (*Trade License*) -Structure & Org.] Partnership Firm (*Partnership Deed, Trade License*) Ltd. Company (*Incorporation Certificate, Trade License*) Society (*Society Registration Copy, Trade License*) Power of Attorney, Memorandum of Association and Articles of Association of the Company.
C.	Credential	Credential	(i) Intending tenderers must have credential certificate for completed similar work i.e. work completed (Competence of providing Security services) certificate of the minimum value of 30% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of this tender notice ;or, (ii) Intending tenderers must have credential certificate for 2 (Two) nos. completed similar work i.e. work completed certificate (Competence of providing Security services) each of the minimum value of 25% of the estimated amount put to tender during 5 (Five) years prior to the date of issue of this tender notice; or

			(iii) Intending tenderers must have credential certificates for 1 (one) no. single running work similar road work i.e. work completed certificate (Competence of providing Security services) of similar nature which has been completed to the extent of 75% or more and value of which is not less than the desire value at (i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned competent authority will be eligible for the Tender. In the required certificate it will be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e. the tenderer.
D	Financial Info		Tax Audited Report in 3 CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year – I)
E.	Equipment	Machineries	Authenticated copy as per Form – III, Section-B.
F.	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience.

Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of WB HIDCO LTD will function as Evaluation Committee for selection of technically qualified contractors.

Opening of Technical Proposal:

i) Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

ii) Intending tenderers may remain present if they so desire.

iii) Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non-Statutory Documents (Ref. Sl. No. A.5.(b).) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.

iv) Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.

v) Summary list of technically qualified tenderers will be uploaded online.

vi) Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

vii) During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in WB HIDCO From will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalised bank in favour of the WB HIDCO LTD within time limit to be set in the letter of acceptance.

Rates requires to be quoted in unambiguous manner without any condition.

Details items and quantity shown in the BOQ are probable items and approximate quantity

The price quoted by the contractor will be considered sancrosanct and final. Rate quoted on percentage basis above or less of the total amount of the price schedule of the tender.

SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

To
General Manager (Engg.) - II, WB HIDCO
HIDCO BHABAN,
3rd FLOOR, NEW TOWN,
KOLKATA.

Ref : Tender for .....

(Name of work) .....

.....

e-N.I.T. No.: WB HIDCO / GM (E) – II / AA - II / NIT – 68 (2nd Call) / 2019 - 2020 the General Manager (Engg.) – II, WBHIDCO Ltd.

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of ..... in the capacity .....

..... duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

1) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
2) Tender Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s): e-Filling:-

1) Statutory Documents.
2) Non Statutory Documents.

Date: .....

SECTION – B

AFFIDAVIT – "Y"

(To be furnished in Non – Judicial Stamp paper
of Rs.100.00 (One Hundred only) duly notarized)

1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.

2) The under-signed also hereby certifies that neither our firm M/S ---------- ---------- nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (*five*) years prior to the date of this N.I.T.

3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.

4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.

5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

---------- Signed by an authorized officer of the firm.

---------- Title of the officer

---------- Name of the Firm with Seal

Date: ----------

SECTION – B

FORM – II

STRUCTURE AND ORGANISATION

1)	Name of Applicant	:	
2)	Office Address	:	
	Telephone No.	:	
	Fax No.	:	
3)	Name and Address of Bankers	:	
4)	Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data.	:	

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

Signature of applicant including title
and capacity in which application is made.

Seal and Signature of the Tenderer.

General Manager (Engg.) - II
WB HIDCO

SECTION – B

FORM – III

Contractor's Equipment

Name of the Applicant: ----------

Whereas it is entirely the responsibility of the Contractor to deploy sufficient plant and mechanical equipment to ensure compliance with his obligations under the Contract, the following list is an indicative list of the minimum essential basic holding of plant and mechanical equipment which the Contractor must own or arrange through lease hold registered agreement. The contractor must furnish the documents in support of ownership or lease hold registered agreement.

Sl. No.	TYPE OF EQUIPMENT	CAPACITY	SUPPORTING DOCUMENTS

Seal and Signature of the Tenderer.

General Manager (Engg.) - II
WB HIDCO

Signature of applicant including title
and capacity in which application is made.

SECTION – B

FORM – IV

Experience Profile

Name of the Firm: .....

List of projects completed that are similar in nature to the works having more than 40% (*forty percent*) of the project cost OR as detailed in column – 7 of NIT, executed during the last 5 (*five*) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting the work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

1) Certificate from the Employers to be attached

2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title
and capacity in which application is made.

Seal and Signature of the Tenderer.

General Manager (Engg.) - II
WB HIDCO

Seal and Signature of the Tenderer.

General Manager (Engg.) - II
WB HIDCO