



West Bengal Housing Infrastructure Development Corporation Limited
(A Govt. of West Bengal Undertaking)
HIDCO BHABAN, 35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156
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NOTICE INVITING EXPRESSION OF INTEREST FOR OPERATING
SWEET SHOP NO.9 AT GATE NO.3 OF ECO PARK, NEWTOWN, KOLKATA

Memo No: 3182/HIDCO/Admn-3330/2017

Dated:30/11/2022

An Expression of Interest (EOI) for operating retail sweet shop [Shop No.9] at 'MISTI HUB' at Gate No. 3 of Eco Park, New Town, Kolkata, on monthly License fee basis, is hereby invited only from the BRANDED sweet makers of Kolkata/West Bengal.

A. General Terms and Conditions of bid:

1. The bidder shall utilize the space of Shop No.9 to sell 'Misti' under their respective brand name and packaging but the outer packaging will have the name and logo of Government to be decided later.
2. The eligible bidders should be a brand of repute being established in Kolkata/West Bengal for not less than 25 years as on 01/01/2022. Innovative outlook and utilization of modern technology for preparation of sweets will be treated as added qualification. However, year of establishment would be the bid variable and oldest bidder with established brand name will be selected subject to verification of all requisite documents.
3. The bidders will have to submit a recognized proof of evidence to show the year of establishment viz. Trade License/Partnership Deed/Certificate of Incorporation or any other valid and acceptable documentary evidence.
4. The bidders should be in running condition as on the date of submission of the bid.
5. The decision of the expert committee is final and binding upon the bidders.
6. The bidders who have already been allotted shops by HIDCO or NKDA for running any business in Misti Hub as well as in New Town are not eligible to apply.
7. The stall owner will bring their products and other snacks from their factory for sale and there will be no cooking on direct fire. However, use of electrical heating equipment like OTG, micro woven etc. may be allowed in back-room store.
8. The cost of outer carry bag bearing the name and logo of the project will have to be shared amongst the stall owners.
9. Bid is to be submitted in sealed covers addressed to General Manager (Administration) at his office of HIDCO BHABAN, Premises No.-35-1111, Biswa Bangla Sarani, New Town, Kolkata-700156.

10. Last date and time for submission of bid/offer by the intending participants is on 07/12/2022 up to 2.00 P.M in the Tender Box kept in the office chamber of General Manager (Administration), WB HIDCO Ltd.
11. Bids will be opened on 07/12/2022 after 3.00 P.M. at the office chamber of General Manager (Administration) WBHIDCO Ltd. The bidders or their authorized representative may remain present at the time of opening the bid.
12. The successful bidder will have to start the shop within 15 (fifteen) days from the date of issuance of Letter of Acceptance (LOA).
13. Sub-leasing, sub-letting of the shops will not be allowed.
14. The successful Bidder himself shall have to procure all materials/items required for running the business and will run the business by their own employees. No material will be issued by WBHIDCO Ltd.
15. WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever. In case of cancellation, no liability will be incurred by WB HIDCO Ltd.
16. No offer will be entertained if received through Post / Courier after 2.00 P.M. on 07/12/2022.
17. The upfront payment of License fee will have to be paid on monthly basis. The License fee is payable from the date of possession of the shop.
18. The Licence fee for the SHOP area is Rs.54/- (Rupees fifty four only) per square feet per month. Beside the above licence fee, Rs.20,879/- (inclusive of GST) towards charges electricity and maintenance would have to be paid by the selected sweet maker per month. No change in the amount of payment will be considered in any way after finalization of the bid.
19. Conditional E.O.I will not be accepted and shall be deemed as informal.
20. Before submitting any offer, the intending Bidders should make themselves acquainted thoroughly with the prevailing local conditions by way of actual inspection of the site and no claim whatsoever will be entertained after finalization of the bid.
21. The selected Bidder will have to enter into a renewable agreement of eleven months with WBHIDCO Ltd. within 15 (Fifteen) days from the date of issuance of LOA and it may further be extended for 11 months if considered satisfactory by the authority of WBHIDCO Ltd., subject to enhancement of licence fee by 3%, electricity and other charges for consecutive terms.
22. The Shop will be initially allotted for eleven months on License basis, which may be extended further if considered satisfactory by the authority of WBHIDCO Ltd.
23. The agreement can be terminated in case of irregularities/under-performance/non-payment of upfront monthly License fee/suppression of facts by giving a written notice of one month.
24. The authority will provide the Shop Area (Built-up Area) measuring 162 sq.ft. for shop no.9.
25. The bidder will have to bear maintenance charge of internal cleaning.
26. The maintenance/electricity charges, mentioned elsewhere, will have to be paid by the bidder.
27. GST at the applicable rate will have to be paid along with monthly License fee and other charges by the successful bidder.

28. All intending applicants are advised to visit the site and inspect the status of the premises including the infrastructure at their own cost, before applying.
29. In case of submitted documents are found false, their offer would stand cancelled, and the earnest money will automatically stand forfeited. In addition to such forfeiture as stated above the defaulting bidder may not be allowed to take part in any of the bids which may be held by WBHIDCO in future.
30. Selected agency on signing of agreement will need to pay the rental amount within 10 days of issue of the rental invoice.
31. Successful bidder will have to abide by the Act, rules and regulations framed / to be framed from time to time by the Government of West Bengal and/or any subsidiary authority. In any dispute / difference arises, the decision of the authority of WBHIDCO shall be final and binding upon all and subject to the exclusive jurisdiction of the Calcutta High Court.

B. BID Documents

1. The participant Bidders must submit their bid /offer in 02 (two) separate sealed envelopes i.e. Packet (A) and Packet (B). On every packet, the name of the Bidder has to be written clearly. All the two packets must be super scribed "Proposal for operating Sweet Shop No.9 at 'MISTI HUB' at Gate No. 3 of Eco Park, New Town, Kolkata along with memo no. of this EOI and addressed to General Manager (Administration), WBHIDCO Ltd. at his office on the sixth floor of HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156.
2. Packet (A) will contain Earnest Money Deposit amounting to Rs.10,000.00 drawn on any Nationalized Bank in the form of Bank Draft in favour of WB HIDCO Ltd payable at Kolkata. Without submission of the EMD, the application will be considered summarily cancelled. EMD of unsuccessful Bidders will be returned in due course.
3. Packet (B) will contain (i) application super scribing memo no. and date of this EOI indicating name and address of the Bidder, (ii) Copy of valid PAN issued by the Income Tax Deptt., Government of India, (iii) Valid GST registration no., (iv) Valid Trade License/Partnership Deed/Certificate of Incorporation or any other valid and acceptable documentary evidence to show the year of establishment (v) Profession Tax Certificate and its up-to-date receipt of payment, (vi) valid licence issued by FS&SAI and (vii) Credentials in support of experience of running such type of business, if any.
4. All the above sealed covers should be put in a bigger sealed cover and must be super scribed "Proposal for operating Sweet Shop No.9 at 'MISTI HUB' at Gate No. 3 of Eco Park, New Town, Kolkata along with memo no. of this EOI and name & address of the bidder and addressed to General Manager (Administration), WBHIDCO Ltd. at his office on the sixth floor of HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156.
5. Bid offer has to be submitted on the letter head of the Bidder signed by the Bidder himself or authorized representative of the Bidder, who will also sign all documents in the bid.
6. All the documents submitted by the bidder are also to be signed by the Bidder himself or authorized representative of the Bidder.
7. The offer will remain valid for 3 years from the date of submission.

8. The Bidder should be technically sound and eligible to participate in the bidding.
9. Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the Bidder or his/her authorized representative without which the bid/offer may be informal.


General Manager (Administration)