

WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Undertaking)

HIDCO BHABAN, Premises No.35-1111, Near 3rd Rotary, New Town, Kolkata-700156.

Notice Inviting e-Tender No.92 -of 2022-23

Memo. No. 861/HIDCO/AGM(Engg)-IV/33/Maintenance/NIT- 92/2022-23

Dated: 25.08.2022

Additional General Manager (Engg)-IV, on behalf of WB HIDCO invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

List of Schemes:

Sl. No	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Period of Completion (4)	Name of the Concerned Officer (5)	Eligibility of Contractor (6)
1.	Daily maintenance (Cleaning & sweeping) of Service Road in-front of parking at finance center in New Town Kolkata. (6 months)	Rs.4,82,143.00 (Rupees Four Lakh Eighty Two Thousand One Hundred and Forty Three Only)	Rs.9,643.00 (Rupees Nine Thousand Six Hundred and Forty Three Only) to be submitted online through any net banking enable bank account or offline through any bank by generating NEFT / RTGS Challan from the E-Tendering portal.	6 (Six) Months from the date of commencement.	Additional General Manager (Engg)-IV, WB HIDCO	i)Intending tenderers should produce credentials of a similar nature of completed work of the minimum 40% of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or, ii)Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or, iii)Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more of the desired value at (i) above In case of running works, only those tenderers who will submit the certificate of satisfactory running work from concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

1) In the event of e-filling, intending bidder may download the tender documents from the website <http://etender.wb.nic.in> directly with the help of Digital Signature Certificate.

The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. has been stopped for e tender procurement of this office. Necessary Earnest Money will be deposited by the bidder electronically online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT / RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank Name (ICICI Bank) & IFSC Code and e-Proc Ref. No.

Intending bidder who wants to transfer EMD through NEFT / RTGS must read the instruction of the Challan generated from E Procurement site.

Bidders are also advised to submit Earnest Money of their bid, at least **03 (three) working days before the bid submission closing date**, if payment is made offline through any bank by generating NEFT / RTGS as it requires time for processing of Payment of EMD.

- Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://etender.wb.nic.in>
- Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 15
- The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of WB HIDCO Ltd. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

Seal and Signature of the Tenderer.

Additional General Manager (Engg)-IV,
WB HIDCO

5) **Eligibility criteria for participation in the tender.**

- 1) As per NIT detail table (Sl. No.6) above.

Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the current year, Pan Card, GST Registration Certificate are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last **5 (Five) years**. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name alongwith applicant's name in such enclosure will be entertained.

[Non-statutory documents]

The prospective bidders should own or arrange through lease hold registered agreement, the required plant and machineries. Conclusive proof of ownership in favour of owner or leaser of plant and machineries in working condition shall have to be submitted. (Ref. Section – B, Form – III)

[Non-statutory documents]

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

The executing agency may not get a running payment unless the gross amount of running bill is minimum 30% of the tendered amount. Provisions in Clause(s) 7, 8 & 9 contained in W.B. Form No.2911(ii) so far as they relate to quantum and frequency of payment are to be treated as superseded.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

Mobilization advance

No mobilisation advance and secured advance will be allowed.

Security Deposit:

Retention money towards performance Security amounting to 3% (*Three percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.

Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.

All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency. There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

Seal and Signature of the Tenderer.

Additional General Manager (Engg)-IV
WB HIDCO

6) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online)	25.08.2022
2	Documents download/sell start date (Online)	25.08.2022 from 06.00 P.M
3	Documents download/sell end date (Online)	03.09.2022 upto 02.00 P.M
4	Bid submission start date (On line)	25.08.2022 from 06.00 P.M
5	Bid Submission closing (On line)	03.09.2022 upto 02.00 P.M
6	Bid opening date for Technical Proposals (Online)	05.09.2022 at 03.00 P.M
7	Date of uploading the final list of Technically Qualified Bidder(online) after disposal of appeals, if any.	07.09.2022 at 2.00 P.M.
8	Date for opening of Financial Proposal (Online)	09.09.2022 at 02.00 P.M.

- 7) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1 (One) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned. Provision in Clause No. 17 of Form No. 2911(ii).

- 8) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 9) Earnest Money- a) As mentioned above.

Additional performance security @10% of the tendered amount shall have to be deposited in the form of bank Guarantee by the successful bidder if the accepted bid value is 80% or less of the estimated value put to tender.

- 10) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 11) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 12) Refund of EMD: The Initial Earnest Money of all the unsuccessful tender deposited online through e-procurement portal of Government of West Bengal Website <http://etender.wb.nic>. in with the tender will be refunded accordingly to the order of Finance Department of Government of West Bengal vide no.-3975-F(Y) of 28th July 2016.
- 13) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section – 'A' before tendering the bids.
- 14) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 15) **The intending tenderers are required to quote the rate online.**

Seal and Signature of the Tenderer.

Additional General Manager (Engg)-IV
WB HIDCO

- 16) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 17) Guiding Schedule of Rates: Rates have been taken from latest P.W.D. (W.B.) Schedule of Rates for "Road & Bridge Works", "Building Works" and "Sanitary & Plumbing Works" along with upto date corrigenda & addenda and approved rates of the Superintending Engineer, Project Construction Circle, Public Works (C.B.) Directorate, Government of West Bengal.
- 18) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 19) The Addl. General Manager-IV, WBHIDCO reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 20) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 21) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 22) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - 1) Form No. 2911(ii)
 - 2) N.I.T.
 - 3) Special Terms & Conditions
 - 4) Technical Bid
 - 5) Financial Bid

23) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- 1) Financial Capacity
- 2) Technical Capability comprising of personnel & equipment capability
- 3) Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice

Seal and Signature of the Tenderer.

Additional General Manager (Engg)-IV
WB HIDCO

24. Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.

25. No. price preference and other concession as per order no. 1110F dated: 10/02/2006 will be allowed.

Memo. No. 861/HIDCO/AGM(Engg)-IV/33/Maintenance/NIT- 92/2022-23

Dated: 25.08.2022

Copy forwarded for information to:-

- 1) Engineer In Chief, WB HIDCO
- 2) Joint Managing Director, WB HIDCO.
- 3) Chief Engineer, WBHIDCO
- 4) Chief Finance Officer, WB HIDCO.

Seal and Signature of the Tenderer.

Additional General Manager (Engg)-IV
WB HIDCO