

# West Bengal Housing Infrastructure Development Corporation Limited

(A Government of West Bengal Undertaking)

HIDCO BHABAN, 35-1111 MAR, Near 3<sup>rd</sup> Rotary, New Town, Kolkata-700156.

## Short Notice Inviting e-Tender No.74-of 2022-23

Memo No:-603/HIDCO/AGM(E)-III/Parking/e-NIT-74/2022-2023

Dated:12.08.2022

West Bengal Housing Infrastructure Development Corporation Limited invites item rate e-NIT from resourceful, reliable, bona-fide and experienced working Contractors of WBHIDCO, NKDA, KMDA, PWD, PHED and other Govt. and semi Govt. organizations and having experience from any Govt. Organizations in similar nature of work during last 5 years prior to the date of issue of this tender are requested to submit their offer for the work detailed below. (Submission of Bid through online).

Name of Work	Reserved Price (Rs)	GST @ 18%	Bid Security Money	Contract Period
Collection of Parking fees from Eiffel Tower gate to Gate No.-6 throughout the Ring Road areas in Eco-Park, Newtown Kolkata (for 12 months).	Rs.1,50,000.00 per qtr. X 4 Qtr. = Rs. 6,00,000.00 including GST.	GST @ 18% as applicable on quoted rate of selected bidder will be paid/reimbursed by WB HIDCO authority.	12,000.00 (Rupees Twelve Thousand) only deposited through e-tender portal  Balance amount of Bid Security money covering 2% of the Reserved price will have to be paid at the time of making agreement.	12 (Twelve) Months from the date of Commencement.

### The Parking Areas/Parking Lots in Eco Park for which bid to be submitted areas follows:-

#### (A) Schedule Parking areas/ Parking lots:-

Eiffel Tower gate to Gate No.-6 through the Ring Road areas

- (B) For non-schedule parking areas, the parking fees collecting agency should have obtained prior permission from the Eco Park Authority for collection of parking fees.

The HIDCO / Eco Park Authority / NKDA may allow parking in any of the schedule parking areas without any parking fees. The vehicles of HIDCO/NKDA/ any other agency as specified by Eco Park Authority time to time, will park their vehicles within the parking areas without any parking fee.

**N.B.: 1) For Event/Any occasion (either marriage /get-together etc. in Food Court, Amphitheater, Café Ekante, Dhaba Ajante Restaurant no parking fees should be collected**

**2) For Golf Course members no parking fees should be collected.**

#### 1. General Guidance for e-Tendering

Instructions/Guidelines for bidders for electronic submission of the tenders inline have been stated in the subsequent clauses,

#### 2. Registration of Contractors

Any contractor willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-Procurement System, through logging on to <http://wbtenders.gov.in> . The contractor is to click on the

link for e-tendering site as given on the that web portal. Joint Ventures will not be considered.

### 3. Digital Signature Certificate (DSC)

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved services provider of National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause 3. DSC is given as an USB e-Token.

### 4. Collection of Tender Documents

The contractor can search and download e-NIT and tender documents electronically from computer once he logs on to the website mentioned in Clause 3 using Digital Signature Certificate. This is the only mode of collection of tender documents.

### 5. Submission of Tenders

Tenders are to be submitted online through the website stated in Clause 3, in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the Digital Signature Certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

### 6. Site inspection before submission of tender

Before submitting any tender, the intending bidders should make themselves acquainted thoroughly with local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of the work in all respect including transportation of materials, communication facilities, climate conditions, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these accounts afterwards.

## D) Special terms and condition:-

- 1) Parking policy from time to time framed by the WB HIDCO Ltd should have to be complied by the agency and it will be binding to them.
- 2) In no case, the parking should go beyond the allotted parking areas. If it goes beyond scheduled parking areas, the license will be revoked & the Agency may be black listed by WBHIDCO.
- 3) WBHIDCO holds the right to decrease and increase the size and number of the parking areas/space and parking lots. WBHIDCO may introduce taxi point at any stretch as and when require.
- 4) In case, parking is full in the scheduled parking areas, the license (Agency) shall display a notice board at the entrance mentioning "Parking is Full, kindly see alternate parking zone", in order to avoid any inconvenience to the intending visitors to the parking lots.
- 5) Display of Informatory sign boards attach parking area/parking lot by the Licensee (Agency) is mandatory. The licensee (Agency) shall display an illuminated glow-signboard(size-6ft.x4ft.) attach ENTRY and EXIT points of the parking areas/parking lots showing prominently there up on the details with one board in Bengali/Hindi and another in English language or as in glebi lingual board in Bengali/Hindi & English. (Each glow sign board shall be made of Iron angle with GI Sheet, white letters on blue background and WBHIDCO logo, along with the map of parking areas/parking lots).
- 6) Validity of collection of parking fees by the selected bidder will be for 12 (twelve) months only. However, depending upon satisfactory performance of the selected bidder, it may be extended for another term of 12 (twelve) months or part thereof on same terms & conditions of existing licensee on mutual agreement basis as per discretion of the WBHIDCO Authority.
- 7) An agreement will have to be executed by the selected bidder (Agency/Licensee) with WBHIDCO Ltd. before start of the work, the cost of which will be borne by the agency.
- 8) The bidder selected by the competent authority of WB HIDCO Ltd. having valid documents as per terms and conditions of Bid shall be issued a Letter of Intent (LOI).
- 9) Any Bid without Demand Draft or Demand Draft having amount less than RESERVE PRICE shall be

rejected without assigning any further clarification.

- 10) Do not quote any amount below “RESERVEPRICE”.
- 11) The Bidder should have the Trade License, Professional Tax Clearance Certificate, G S T Registration number etc. as required for submission of online Bid with credentials for last 5 years in this field.
- 12) WB HIDCO reserves the right to reject all or any Bid including the highest Bid without assigning any reason.
- 13) The successful Bidder whose Bid is accepted shall make a formal agreement along with Bid documents in triplicate, within 3(three) days from the date of issue of LOI. If the successful Bidder fails to perform the formalities within the specified period, the tender is liable to be cancelled and the Bid security will be forfeited.
- 14) **Bid Security Money: Rs. 12,000.00 (Rupees Twelve Thousand) only in favour of WB HIDCO Ltd. to be deposited online through e-tender portal payment gateway. The process of deposit of earnest money by the bidder will be deposited by electronically online. Intending bidder will get the beneficiary details from e- tender portal with the help of digital certificate. Bidders are advised to submit Bid Security Money of their bid online at least 3 (three) working days before the bid submission closing date as it required times for processing of payment of Bid Security. Balance amount covering 2% of the quoted amount to be submitted at the time of making agreement by the successful bidder. Balance Bid Security Money may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the “WBHIDCO Ltd.” payable at KOLKATA.**
- 15) The intending should have valid car parking fee collection license from Govt. authority.

**E) General Terms & Conditions of Bid:**

1. The Contractor/Agency/Selected Bidder shall deposit the total license fee in four installments within 7 days of each month in advance.  
  
All payments shall be deposited by Bank Draft/Pay Order in any Schedules Nationalized Bank drawn in favour of WBHIDCO Limited payable at Kolkata.
2. The agencies may visit with the sites of parking areas/parking lots prior to submission of Bid.

**F) The time schedule for opening and closing time of Eco Park is given below:**

Time in Winter	Time in Summer
Weekly – 6.00 A.M. to 7.30 PM	Week day- 6.00 A.M. to 8.00P.M
Holiday /Sunday – 6.00 AM to 8.00P.M	Holiday /Sunday – 6.00 A.M. – 8.30P.M

3. The agencies should have prior knowledge about the aforesaid works.
4. Proper safety measures are to be taken for Car Parking zone.
5. The agency should collect all necessary precautionary measure about operating the Car Parking zone.
6. Bidders are requested to consider the license fee at the time of quoting their rates in the BOQ provided.
7. Above 20% variation (+/-) of bid amount from reserve price amount would be scrutinized by the committee on basis of analysis of the amount of bid, submitted by bidder, which may be asked to submit if the occurrence happens.
8. It has to be assured that the parking will be strictly on the allotted space. All the vehicles are to be parked systematically, parallel to the kerb.

9. The staff engaged by licensee shall wear uniform with Logo, Agency name, contact no., no. for complain etc., which are to be provided by the licensee. HIDCO may decide on the colour of the uniform and design of Logo in due course.
10. The successful bidder/licensee shall have to maintain a 24 x 7 help line number for grievance redressed. The number should be displayed at prominent locations and on the uniform of each staff engaged by licensee.
11. The staff engaged by licensee shall carry Identity Card with Logo, Agency name, contact No., no. for complain etc., which are to be provided by the licensee HIDCO may decide the design of card in due course. The details of the staff engaged by licensee (i.e. name, Mb. No., Photo, Photo ID Card etc.) must be submitted to HIDCO (in 3 sets) after issuance of L.O.I. and before issuance of Work Order. The details will be sent to Police Authority.
12. The display Board at convenient locations (under CCTV coverage) including the rate chart, website address of HIDCO, details of the licensee, no. for complain etc., will be installed by HIDCO. The successful bidder/licensee will be liable for any distortion/damages of the board at any time.
13. Addendum / Corrigendum, if any, may be available from the e-Tender portal. The same may not be published in the 'New papers'.

**G) Schedule time for documentations:-**

1)	Date of uploading of NIEt and other documents.	:	12.08.2022 at 6.55 P.M.
2)	Documents download/sale start date	:	12.08.2022 at 6.55 P.M.
3)	Documents download sale end date	:	16.08.2022 up to 4.00 PM
4)	Bid submission start date (Online)	:	12.08.2022 at 6.55 P.M.
5)	Bid submission closing (Online)	:	16.08.2022 up to 4.00 PM
6)	Bid opening date for technical purpose (Online)	:	18.08.2022 at 4.00 PM
7)	Uploading of technical bidder online		To be notified latter
8)	Financial bid opening		To be notified latter

The license shall collect the specified car parking fees only in the car parking areas earmarked or at the entry/exit to the car parking slots or at designated places approved by WBHIDCO Ltd. The WBHIDCO shall have the sole right to fix the parking charges and to change the same. The license shall collect the parking fee for vehicles as under, per entry for six hours and part thereof.

The consolidated rates of parking fees to be collected for parking of cars are as follows:

Sl. No.	Type of Vehicle	Parking Charge	Time period
1.	CAR (Four wheelers) /School Bus	Rs.50.00	Per entry of 6 hours or part thereof
2.	Two Wheelers	Rs.20.00	Do
3.	Bus/Mini Bus (Other than School Bus)	Rs.100.00	Do

Any Applicant/ Bidder who will not follow the steps in submitting their bid / offer as described in this Para shall be disqualified.

Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

For any other details please visit over website: [www.wbhidcoltd.com](http://www.wbhidcoltd.com) or in the office of the undersigned. The WB HIDCO Ltd. Authority reserves the rights to accept or reject any or all tenders without assigning any reason thereof.

Addl. General Manager (Engg)-III  
WB HIDCO Ltd.

No:603(10)/HIDCO/AGM(E)-III/Parking/e-NIT-74/2022-2023 dt. 12.08.2022

Copy forwarded for information to:

- 1) Engineer-in-Chief, WBHIDCO
- 2) Joint Managing Director, WBHIDCO.
- 3) Chief Engineer, WBHIDCO
- 4) Chief Finance Officer, WBHIDCO.
- 5) G.M.(E) – I, WB HIDCO
- 6) AGM(E)-II & IV, WBHIDCO
- 7) Sr. Accountant, WBHIDCO
- 8) Estimator, WB HIDCO.
- 9) Notice Board.

Addl. General Manager (Engg.)-III,  
WB HIDCO Ltd.