



West Bengal Housing Infrastructure Development Corporation Limited

(A Govt. of West Bengal Undertaking)

HIDCO BHABAN, Premises No. - 35-1111, Biswa Bangla Sarani,
3rd Rotary, New Town, Kolkata-700156.

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Notice Inviting Tender

No.-HIDCO/AGM(E)-II/AA-I/1158

Dated:-18.11.2021.

[Notice Inviting e-Tender No.-WBHIDCO/AGME-II/AA-I/NIT-43/2021-2022 of The Addl. General Manager (Engg.)-II, WBHIDCO]. For the work detailed in the table below. (Submission of Bid through online).

Sl. No.	Name of the work (1)	Estimated Amount (Rs.) (2)	Earnest Money (Rs.) (3)	Price of Technical & Financial Bid documents and other annexures (Rs.) (4)	Period of Completion (5)	Name of the Concerned Officer (6)	Eligibility of Contractor (7)
1.	Construction of School Building at Plot No.- DF/183, 184 and 185, in Action Area-ID, New Town, Kolkata.	Rs.31,38,24,151/- (Rupees thirty one crore thirty eight lakh twenty four thousand one hundred fifty one) only	Initial Earnest Money to be produced on-line during tendering is for an amount of INR 30.00 (thirty) Lakh. During tendering process the bidders will produce Initial EMD. The successful bidder will have to submit the balance amount covering @2% of tendered amount in the form of Demand Draft from any Nationalized Bank in favour of WB HIDCO LTD payable at Kolkata or in the form of BG bond in favour of WBHIDCO operative in Kolkata at the time of issuance of L.O.I. Such BG will have to be kept valid till the end of Defect Liability Period.	Rs.15,000/- (Rupees Fifteen thousand) only to be submitted in the form of Bank Draft / Pay Order from schedule Bank in favour of WB HIDCO Ltd. payable at Kolkata. (*)	18 (eighteen) months from the date of commencement.	Addl. General Manager (Engg.)-II, WB HIDCO.	i) The agency should successfully complete a single project of having minimum 05 (five) Storied Residential / Commercial / Institutional Building or having minimum height of the any special Building Structure is 21 (twenty one) Meter in India during the last 05 (five) years ending on March-2021 having completion cost of construction not less than Rs.12.50 Crore only. AND ii) To have a minimum Average annual turn-over of Rs.40 (Forty) crore during last 03 (three) Financial Years ending March 2020 certified by Registered Chartered Accountant.

- 1) (*) **Intending Tenderer will not have to pay the cost of tender documents for the purpose of participating in e-tendering**, but the successful L₁ (Lowest) Bidder will have to pay the cost of tender documents of 4 (four) sets @ price mentioned in the list (Sl. No.- 4) of scheme of e-NIT during purchase of tender documents for execution of agreement as per notification no. 199-CRC/2M-10/2012 dated 21/12/2012.

In the event of e-filling, intending bidder may download the tender documents from the website <http://etender.wb.nic.in> directly with the help of Digital Signature Certificate.

The process of deposit of earnest money through offline instruments like Bank Draft, Pay Order etc. has been stopped for e-tender procurement of this office. Necessary Earnest Money will be deposited by the bidder electronically online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT / RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank Name (ICICI Bank) & IFSC Code and e-Proc Ref. No.

Intending bidder who wants to transfer EMD through NEFT / RTGS must read the instruction of the Challan generated from E-Procurement site.

Bidders are also advised to submit EMD of their bid, at least 03 (three) working days before the bid submission closing date as it requires time for processing of Payment of EMD.

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II,
WB HIDCO

Bidders eligible for exemption of EMD as per Government rule may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statutory bid documents.

- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://etender.wb.nic.in>.
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No.-7.
- 4) **Refund of EMD**:-The Earnest Money of all the unsuccessful tender deposited online through e-procurement portal of Government of West Bengal Website <http://etender.wb.nic.in> with the tender will be refunded accordingly to the order of Finance Department of Government of West Bengal vide no.-3975-F(Y) of 28th July 2016.
- 5) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID (both statutory and Non-statutory)** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of WB HIDCO Ltd. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 6) **Eligibility criteria for participation in the tender.**
 - i) As per the above table of NIT and all conditions of this NIT.
 - ii) Income Tax Acknowledgement Receipt for the latest Assessment year, P. T. Deposit Challan for the preceding financial year, Pan Card, GST Registration Certificate (GTSIN) under GST Act 2017 are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

- iii) **The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded or debarred during the last 05 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished in prescribed format by the prospective bidders without which the Technical Bid shall be treated as non-responsive).**

[Non-statutory documents]

- iv) In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CB / 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account for the last 03 (three) years should be submitted in favour of applicant. No other name along with applicant's name in such enclosure will be entertained.

Declaration regarding Structure and Organization duly digitally signed by the applicant to be submitted along with application.

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

- v) The tenderers should submit their credential certificate where the major items of the completed work can be understood clearly. Credential for the work within the last five financial years will be considered. Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government Undertaking, Statutory / Autonomous Bodies constituted under the Central / State statute, on the executed value of completed running work will be taken as credential. No credential will be considered as valid unless it is supported by work order priced schedule or BOQ of work and completion certificate mentioning the date of completion issued by the competent authority.
- vi) Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

NB: Estimated amount tendered amount value of excluded work date of completion of project along with telephone number and detail addressed for communication of client must be indicated in the credential certificate.

The prospective bidders must full fill the criterion of Section-A and shall also furnish duly filled up all prescribed formats of Section-B.

Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

Tentative amount of running monthly bill should be Rs.3.0 Crore. On specific request during execution, considering the actual site situation this amount may further vary.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly.

Payment of Bill

Agency will have to submit detailed measurement in a measurement book or in booklet form. Mode of measurement as per PWD norms. Site measurement will be taken by the agency along with the site supervisor of the Employer, duly signed by the authorized representative of the agency, to be submitted along with bill for its scrutiny and checking, both financially & technically, for processing payment.

For (a) Procurement of goods and services and (b) Works related contract involving supply of goods and services by contractor. Tax Invoice (S) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provision of GST Act 2017.

No Mobilization advance and secured advance will be allowed.

Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

Security Deposit:

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 01 (one) year from the date of completion of the work. Provision in Clause No.-17 of WB HIDCO Form shall be treated as superseded.

Retention money towards performance Security amounting to 3% (three percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. Out of which 2% in the form of earnest money and rest 1% to be deducted from successive running account bill of the tenderer as per prevailing provision. No Interest will be paid of Security Deposit.

Agency shall have to arrange the labour hutments, however HIDCO may provide surplus land for labour hutment, batching plant on higher basis @ Rs.1,00,000.00 per Acre per Month if required.

All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.

Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency.

There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

LIST OF MAJOR EQUIPMENTS REQUIRED FOR THE WORK (To be owned or arranged by the agency)

Sl. No.	Type of Equipment's	Capacity	Number Required
01.	Concrete Batching and Mixing Plant with Automatic Control	30 m ³ per hour	At least 1
02.	Concrete Pump with Appropriate capacity	----	1
03.	Dewatering Pump	5 HP	2
04.	Internal or Immersion Vibrator	----	4
05.	Surface / Screed Vibrator	----	1
06.	Steel Reinforcement cutting and binding machine	----	1
07.	Welding Machine	----	1
08.	Steel Shuttering Materials	----	As per necessity
09.	Frame scaffold (tube / fittings etc.)	----	As per necessity
10.	Telescopic Steel prop with adjustable span	----	As per necessity
11.	Hoist	----	1
12.	Transit Mixer	----	6
13.	Lab Equipments (as per annexure with testing arrangement both at field and laboratory)	----	1 set
14.	Survey Equipments (Total Station, level Instrument and others)	----	1 set

Beside the above machineries /equipments if any other machinery/ equipment are required to complete the work, the agency will have to provide during execution.

The location of batching plant for concrete will be such that laying of green concrete will be completed within 90 (ninety) minutes after production from batching plant. The contractor may procure concrete mix from existing nearby plants at their own responsibility if the said plant and its product are conforming to IS specification as well as tender guidelines. In any case, if the total detention time (production to laying is more than 120 (one hundred twenty) minutes, the said concrete will not be allowed.

LIST OF MINIMUM KEY PERSONELS TO BE DEPLOYED

Sl. No.	Designation	No.	Qualification	Experience
01.	Project Manager	1	BE (Civil)	Having experience 10 years or more in similar work
02.	Head of Quality Control	1	BE (Civil)	5 years experience in Quality Control work
			OR, Diploma (Civil)	8 years experience in Quality Control work
03.	Site Supervisor (Civil and S & P)	2	Diploma (Civil)	8 years Experience
04.	Site Supervisor (Elect.) (with necessary license)	1	BE (Elect. or Mech.)	5 years Experience
			OR, Diploma (Elect. or Mech.)	8 years Experience
05.	Surveyor	1	Diploma in Civil Engineering or equivalent	Having experience in handling Total Station Survey Machine, Theodolite, leveling Instruments for at least 5 years.

7) **Date and Time Schedule:**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	18.11.2021
2	Documents download/sell start date (Online)	19.11.2021 at 11.00 AM
3	Documents download/sell end date (Online)	11.12.2021 at 14.00 PM
4	Pre-bid meeting to be held in the Conference Hall at 3 rd Floor of HIDCO BHABAN	25.11.2021 at 12.00 NOON
5	Bid submission start date (On line)	06.12.2021 at 11.00 AM
6	Bid Submission closing (On line)	11.12.2021 at 15.00 PM
7	Bid opening date for Technical Proposals (Online)	13.12.2021 at 15.00 PM
8	Date of uploading list for Technically Qualified Bidder (Online)	To be notified later on
9	Uploading of final summary sheet of Technically qualified bidders or Technical Bid Evaluation Sheet (TBE)	To be notified later on
10	Date for opening of Financial Proposal (Online)	To be notified later on

Note: - Bidders are requested to send their Pre-Bid queries at least one day before to the meeting, through email at arup.ghosh@wbhidco.in / saikat.mukherjee@wbhidco.in

Before tendering, in the pre-bid meeting, the tenderer shall satisfy him fully regarding the nature of the work and get clarifications if required from the Employer. No excuse as regards to want of information of clarification on any particular point shall be considered after the tender has been received. No advice of any change in rates or conditions after the opening of tender shall be entertained.

The minutes of pre-bid discussions will become a part and parcel of this tender agreement.

- 8) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 01 (one) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.

Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.

- 9) Earnest Money- a) As mentioned above.

Additional performance security @10% of the tendered amount shall have to be deposited in the form of bank Guarantee by the successful bidder if the accepted bid value is 80% or less of the estimated value put to tender.

- 10) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO

- 11) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 12) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section – 'A' before tendering the bids.
- 13) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 14) **The intending tenderers are required to quote the rate online.**
- 15) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 16) Guiding Schedule of Rates:-Rates have been taken from latest P.W.D. (W.B.) Schedule of Rates for "Road & Bridge Works", "Building Works" and "Sanitary & Plumbing Works" along with upto date corrigenda & addenda and approved rates of the Superintending Engineer, Project Construction Circle, Public Works (C.B.) Directorate, Government of West Bengal.
- 17) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 18) The Addl. General Manager-II, WBHIDCO reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 19) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 02 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 20) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 21) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - 1) WB HIDCO FORM.
 - 2) N.I.T.
 - 3) Special Terms & Conditions
 - 4) Technical Bid.
 - 5) Financial Bid.
- 22) Qualification criteria:
The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
 - 1) Financial Capacity.
 - 2) Technical Capability comprising of personnel & equipment capability.
 - 3) Experience / Credential.

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.
- 23) Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.
- 24) **No. price preference and other concession as per order no. 1110F dated: 10/02/2006 will be allowed.**

No.:-HIDCO/AGM (E)-II/AA-I/1158/1(4)

Dated:-18.11.2021.

Copy forwarded for information to:-

- 1) Engineer in Chief, WB HIDCO.
- 2) Chief Finance Office, WB HIDCO.
- 3) Addl. Chief Engineer, WB HIDCO.

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO

SECTION – A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://etender.wb.nic.in> (the web portal of WBHIDCO the contractor is to click on the link for e-Tendering site as given on the web portal.

ii. Digital Signature certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause-A 1 above. DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause-A 1 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause-A 1 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a) Statutory Cover Containing the following documents:

1) **PREQUALIFICATION DOCUMENTS:**

- Prequalification Application (Sec-B, Form – I)
- Scan copy of online deposit.

2) **WB HIDCO FORM**

3) **Tender Document**

4) **N.I.T.**

(NIT, Tender Document and WB HIDCO FORM downloaded properly and after doing needful upload the same Digitally Signed). The rate will be quoted in the earmarked space of B.O.Q only. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Rate need not be quoted in WB HIDCO Form of HIDCO.

5) **Special terms & conditions and specification of works.**

A) TECHNICAL DOCUMENTS

- Affidavit [Ref. Format] (Section-B) From 'Y'.
- Experience profile [Form No-V] Section B.
- Contractor's Equipment [Form No-III] Section B.

Financial Proposal:-

The rate will be quoted in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and upload digitally signed.

(B) Non-statutory Cover Containing the following documents:

- i. Professional Tax (PT) deposit receipt challan for the financial year 2020-2021, Pan Card, IT, Saral for the last Assessment year (for the preceding financial year), GST Registration Certificate.
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm / Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- v. Tax Audited Report in 3CB / 3CD form along with Balance Sheet & Profit & Loss A/c. for the last 03 (three) years (year just preceding the current Financial Year will be considered as year).
- vi. List of machineries possessed by own / arranged through lease hold agreement [Ref.:- Sl. No.-5 (viii) of this N.I.T. and (Section –B, Form IV)].
- vii. List of Technical staffs along with structure & organization (Section – B, Form – III).
- viii. Registered unemployed Engineers Co-operative Societies / unemployed labour Co-Operative Societies are required to furnish valid bye law, current audit report, certificate of Registration and valid clearance certificate from in ARCS for the year 2019–2020, Professional Tax deposit challan for financial year 2019-2020, PAN card, G. S. T. Registration certificated with upto date return along with other relevant supporting papers.
- ix. Bidder should upload their documents from Original copy, uploading photo copy and illegible copies will not be accepted.
- i. N.B.:-Failure of submission of any of the above mentioned documents as stated in Sl. No.-A 5 (A) and Sl. No.-A 5 (B) will render the tenderer liable to be rejected for both statutory & non statutory cover.

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder.

Next Click the tab “ Click to Encrypt and upload” and then **click** the “Technical” Folder to upload the Technical Documents

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	GST Registration Certificate & Acknowledgement. PAN. P Tax (Challan) (for the preceding financial year). Latest I. T. Receipt Acknowledgment. I. T. Saral for Assessment year (for the preceding financial year).
B.	Company Detail(s)	Company Detail	Proprietorship Firm (<i>Trade License</i>) -Structure & Org.] Partnership Firm (<i>Partnership Deed, Trade License</i>) Ltd. Company (<i>Incorporation Certificate, Trade License</i>) Society (<i>Society Registration Copy, Trade License</i>) Power of Attorney, Memorandum of Association and Articles of Association of the Company.
C.	Credential	Credential	Similar nature of work done & completion certificate which is applicable for eligibility in this tender as per Form –IV Section –B.

D	Financial Info		Tax Audited Report in 3CB/3CD form along with Balance Sheet & Profit & Loss A/c. for the last 03 (three) years (year just preceding the current Financial Year will be considered as year)
E.	Equipment	Machineries	Authenticated copy as per Form – IV, Section-B.
F.	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience.

Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of WB HIDCO LTD will function as Evaluation Committee for selection of technically qualified contractors.

Opening & evaluation of tender:

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

- (i) Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
- (ii) Intending tenderers may remain present if they so desire.
- (iii) Cover (folder) for Statutory Documents (Ref. Sl. No.-A 5 (A)) will be opened first and if found in order, cover (folder) for Non-Statutory Documents Ref. Sl. No.-A 5 (B) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- (iv) Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.
- (v) Summary list of technically qualified tenderers will be uploaded online.
- (vi) Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- (vii) During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Currency of Bid

The unit rate and the prices shall be quoted by the bidders payment entirely in Indian Rupees (INR) only. The Employees shall be entitled to reject on bid, if the some has been submitted in any other currency.

Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in WB HIDCO Form will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T., Corrigendum (if any), B.O.Q., Scope of work, Drawing etc. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No.-1 of N.I.T. along with requisite cost through Demand Draft issued from any Nationalized Bank in favour of the WB HIDCO LTD within time limit to be set in the letter of acceptance.

Rates require to be quoted in unambiguous manner without any condition.

Details items and quantity shown in the BOQ are probable items and approximate quantity

The price quoted by the contractor will be considered sacrosanct and final. Rate quoted on Item Rate basis of the total amount of the price schedule of the tender.

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO

SECTION – B
FORM – I
PRE-QUALIFICATION APPLICATION

To
Addl. General Manager (Engg.) - II, WB HIDCO
HIDCO BHABAN, 3rd Floor,
Premises No.-35-1111,
Biswa Bangla Sarani,
New Town,
Kolkata – 700 156.

Ref : Tender for

(Name of work)

e-N.I.T. No.: WB HIDCO / AGM (E) – II / AA - I / NIT – 43 / 2021 - 2022 the Addl. General Manager (Engg.) – II,
WBHIDCO Ltd.

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of in the capacity
..... duly authorized to submit the
order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- 1) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- 2) Tender Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s): e-Filling:-

- 1) Statutory Documents.
- 2) Non Statutory Documents.

Date:

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO

SECTION – B

AFFIDAVIT – “Y”

(To be furnished in Non – Judicial Stamp paper
of Rs.100.00 (One Hundred only) duly notarized)

- 1) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- 2) The under-signed also hereby certifies that neither our firm M/s.....
..... nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (five) years prior to the date of this N.I.T.
- 3) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- 4) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- 5) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

Signed by an authorized officer of the firm.

Title of the officer

Name of the Firm with Seal

Date: _____

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO

SECTION – B

FORM – II

FINANCIAL STATEMENT

B. 1. Name of Applicant:-

B. 2. Summary of Annual Turnover on the basis of the audited financial statement of the last three financial years. (Attach copies of the audited financial statement of the last three financial years)

	Year 2017-2018 (Rs. In Lakh)	Year 2018-2019 (Rs. In Lakh)	Year 2019-2020 (Rs. In Lakh)
a) Annual Turnover			
b) Average Turnover			

Certified and Signed by the

Chartered Accountant of the firm

Sign by :-

Membership No. :-

.....

Name of the Officer

.....

Name of the Firm with Seal

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO

SECTION – B

FORM – III

STRUCTURE AND ORGANISATION

1) Name of Applicant :

2) Office Address :

Telephone No. :

Fax No. :

3) Name and Address of Bankers :

4) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

Signature of applicant including title
and capacity in which application is made.

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO

SECTION – B

FORM – V

Experience Profile

Name of the Firm:

List of projects completed that are similar in nature to the work as detailed in column – 7 of NIT, executed during the last 5 (five) years.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting the work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

- 5) Certificate from the Employers to be attached
- 6) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title
and capacity in which application is made.

Seal and Signature of the Tenderer.

Addl. General Manager (Engg.) - II
WB HIDCO