

WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Undertaking)

HIDCO BHABAN, Premises No.35-1111, Near 3rd Rotary, New Town, Kolkata-700156.

Notice Inviting e-Tender

Memo. No. 1259/HIDCO/GM(E)-I/NIT-40/2022-23/50

Dated: 28.09.2022

Ref: No: WBHIDCO/GM(E)-I/NIT-40/2022-23

General Manager (Engg)-I, on behalf of WB HIDCO invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

List of Schemes:

Sl. No	Name of the work (1)	Earnest Money (Rs.) (2)	Period of Completion (3)	Name of the Concerned Officer (4)	Eligibility of Contractor (5)
1.	Conversion of Decommissioned submarine into Museum & Refurbishment at Digha Beach, purbamidnapore, West Bengal.	Initial Earnest Money Rs. 10.0 lakhs (Rupees ten Lakhs) deposited by the bidder electronically online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT / RTGS Challan from the e-tendering portal during submission of tender. Balance amount covering 2% of the tendered amount to be submitted at the time of making agreement by the successful tenderer.	12 month from the date of commencement.	General Manager (Engg)-I, WB HIDCO	i) A Bidder may have minimum of five years of consultancy / Technical experience in marine/museum sector. A minimum average turnover of INR 10 crore per annum for museum/marine consultancy services in last three years. ii) The bidder should have done similar nature of Projects to Government Sectors /marine/museum Industry. iii) The experience in Dismantling, Assembling and refurbishing of similar projects having experience of projects not less than 10 Crores during past two financial years. Out of which one assignment should be not less than 4 Crore. Experience in Logistic Services / transportation of similar heavy structures of worth Rs. 2 Crores during last three years.

NB: - (i) Intending Tenderer will not have to pay the cost of tender documents for the purpose of participating in e-tendering, but the successful L₁ (Lowest) Bidder will have to pay the cost of tender documents of 04 (four) sets @ price mentioned in the list (Sl. No.-4) of scheme of e-NIT during purchase of tender documents for execution of agreement as per notification no. 199-CRC/2M-10/2012 dated 21/12/2012.

Necessary Earnest Money will be deposited by the bidder electronically online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT / RTGS Challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank Name (ICICI Bank) & IFSC Code and e-Proc Ref. No.

Intending bidder who wants to transfer EMD through NEFT / RTGS must read the instruction of the Challan generated from E-Procurement site.

Bidders are also advised to submit EMD of their bid, at least 03 (three) working days before the bid submission closing date as it requires time for processing of Payment of EMD.

Bidders eligible for exemption of EMD as per Government rule may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statuary bid documents.

- 1) In the event of e-filling, intending bidder may download the tender documents from the [website http://etender.wb.nic.in](http://etender.wb.nic.in) directly with the help of Digital Signature Certificate. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the <http://etender.wb.nic.in>. Tender documents may be downloaded from website & submission of Technical Bid / Financial Bid as per tender time schedule related in the NIT i. e. Sl. No.-6 (i) to (vii) that minimum qualification criteria as mentioned in “**Instruction to Bidders**” before tendering the bids.

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- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://etender.wb.nic.in>
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 6
- 4) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the authority of WB HIDCO Ltd. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.

Refund of EMD:-The Earnest Money of all the unsuccessful tender deposited online through e-procurement portal of Government of West Bengal Website <http://etender.wb.nic.in> with the tender will be refunded accordingly.

- 5) **Eligibility criteria for participation in the tender.**

As per the above table of NIT and all conditions of this NIT.

Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the preceding financial year current year, Pan Card, GST Registration Certificate (GTSIN) under Act 2017 are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded or debarred during the last 1 (one) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished in prescribed format by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)

In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3CB / 3CD Form are to be furnished along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account for last 03 (three) years should be in favour of applicant. No other name alongwith applicant's name in such enclosure will be entertained.

The prospective bidders should own or arrange through lease hold registered agreement, the required plant and machineries. Conclusive proof of ownership in favour of owner or leaser of plant and machineries in working condition shall have to be submitted. (Ref. Section – B, Form – IV)

Declaration regarding Structure and Organization duly digitaily signed by the applicant to be submitted along with application.

Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.

[Non-statutory documents]

If the machineries have been engaged in other works than name of the client along with his contact number and email address should be furnished in the declaration by the intended tenderers and present location (working place) should also be given with tentative date of release of plant and machineries. All plants machineries and equipment's will be verified by the competent authority before execution of the work.

The tenderers should submit their credential certificate where the major items of the completed work can be understood clearly. Credential for work within the last five financial years will be considered. Credential certificate issued by the Executive Engineer or equivalent or competent authority of State / Central Government Undertaking, Statutory / Autonomous Bodies constituted under the central / State statute, on the extended value of completed running work will be taken as credential. No credential will be considered as valid unless it is supported by work order priced schedule or BOQ of work and completion certificate mentioning the date of completion issued by the competent authority.

NB: Estimated amount tendred amount value of excluded work date of completion of project along with telephone number and detail addressed for communication of client must be indicated in the credential certificate.

[Non-statutory documents]

The prospective bidders must full fill the criterion of Section-A and shall also furnish duly filled up all prescribed formats of Section-B

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Joint Ventures will not be allowed.

A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

Payment of Bill

Running payment for work may be made to the executing agency as per the payment schedule. The executing agency may not get a running payment unless the milestone is achieved as mentioned in the payment schedule. Provisions in Clause(s) 7, 8 & 9 contained in WB HIDCO Form so far as they relate to quantum and frequencies of payment are to be treated as superseded.

Agency will have to submit detailed measurement in a measurement book or in booklet form. Mode of measurement as per PWD norms. Site measurement will be taken by the agency along with the site supervisor of the Employer, duly signed by the authorized representative of the agency, to be submitted along with bill for its scrutiny and checking, both financially & technically, for processing payment.

For (a) Procurement of goods and services and (b) Works related contract involving supply of goods and services by contractor. Tax Invoice (S) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provision of GST Act 2017.

Adjustment of price in respect of construction materials shall not be applicable. The bidders shall quote their rate accordingly

Mobilization Advance:- Mobilization advance may be payable to the successful bidder against bank guarantee on request of the agency to a limit of maximum @ 05% of the quoted rate with interest @ 10% per annum and to be released in two phases. The recovery to be commenced after achieving 10% of the work progress and the entire amount together with interest shall be recovered by the time 80% of the work completed.

Security Deposit:

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 01 (one) year from the date of completion of the work. Provision in Clause No. 17 of WB HIDCO Form and Form No. 2912 shall be treated as superseded.

Retention money towards performance Security amounting to 03% (*three percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. Out of which 2% (two percent) in the form of earnest money and rest 1% (one percent) to be deducted from successive running bill of the tenderer as per prevailing provision. No interest will be paid on Security Deposit.

Agency shall have to arrange land for erection of Machineries, storing of materials, labour hutments, laboratory etc. at their own cost and responsibility. However HIDCO may provide surplus land for labour hutments on hire basis @ Rs.1,00,000.00 Per acre per month if required.

All materials required for the proposed work shall be of specified grade in conformity with relevant code of practice (latest revision) accordingly and shall be procured and supplied by the agency at their own cost including all taxes. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost. The agency will arrange the copy of IS Code and give it to the Engineer-in-charge if needed.

Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency.

There shall be no provision of Arbitration.

Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

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Under any circumstances the successful bidders i.e the agency will not be allowed sublet the work to any sub agency / sub contractor.

6) Date and Time Schedule

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other Documents (online)	29.09.2022
2	Documents download/sell start date (Online)	29.09.2022 from 06.00 P.M
3	Documents download/sell end date (Online)	17.10.2022 upto 6.00 P.M
4	Prebid meeting to be held at Office of the General Manager-I, HIDCO BHABAN	12.10.2022 from 02.00 P.M
5	Bid submission start date (On line)	29.09.2022 from 06.00 P.M
6	Bid Submission closing (On line)	17.10.2022 upto 06.00 P.M
7	Bid opening date for Technical Proposals (Online)	21.10.2022 at 03.00 P.M

- 7) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 1 (one) year from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage are found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect.
- 8) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 9) Earnest Money- Rs.10.00 Lakh (Rupees Ten lakh) to be deposited by the bidder electronically online through his net banking enabled bank account, maintained at any bank or offline through any bank by generating NEFT / RTGS Challan from the e-tendering portal. Balance amount covering 2% of the tendered amount to be submitted at the time of making agreement by the successful tenderer.
- 10) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all informations that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 11) The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The tender accepting authority of WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 12) **Refund of EMD:-**The Earnest Money of all the unsuccessful tender deposited online through e-procurement portal of Government of West Bengal Website <http://etender.wb.nic.in> with the tender will be refunded accordingly.
- 13) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' stated in Section – 'A' before tendering the bids.
- 14) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 15) **The intending tenderers are required to quote the rate online. The rate should be inclusive of all components and exclusive of taxes (GST).**
The rate will be quoted in the rate earmarked space of B.O.Q only. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Rate need not be quoted in WB HIDCO Form of HIDCO.

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- 16) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 17) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 18) The General Manager (Engg.)-I, WBHIDCO reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 19) If there be any objection regarding prequalifying the Agency that should be lodged on line to the Chairman of Tender Evaluation Committee within 2 (two) days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee.
- 20) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 21) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
- a) Form No. 2912
 - b) N.I.T.
 - c) Special Terms & Conditions
 - d) Technical Bid
 - e) Financial Bid

23) Qualification criteria:

The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:

- a) Financial Capacity [Turnover and Net worth of the bidder
- b) Technical Capability comprising of personnel & equipment capability
- c) Experience / Credential
- d) Other various points as indicated / mentioned / described above under NIT.

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice

Evaluation of Technical Proposals

In the first stage, the Technical Proposal will be evaluated on the basis of Bidders experience, its understanding of TOR, proposed methodology and Work Plan, and the experience of Key Personnel. Only those Applicants whose Technical Proposals score 65marks or more out of 100 shall qualify for further consideration, and shall be ranked from highest to the lowest on the basis of their technical score (ST).

The scoring criteria to be used for evaluation shall be as follows.

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S.no	Particulars	Max marks
1	Years of experience of the firm	10
2	Relevant experience of handling of similar Museum (1 similar exp. Carries 5 marks and one or above exp. carries max 10))	10
3	Relevant experience of dismantling & assembling of submarine/Museum	5
4	Similar aviation project executed for govt. agencies	5
5	Transportation capacity	5
6	Relevant experience of refurbishment of aircraft/submarine with walkway for public	5
7	Availability of experienced manpower /key employees	5
8	Execution plan in each stage	5
9	Safety measures and facilities for ac and men	5
10	Financial capabilities for execution of the project	5
11	Specific tools and equipment availability	5
12	Methodology, work plan and Time lines for completion.	5
13	Parts manufacturing and repair facilities	5
14	Quality certificates by national/international organization.	5
15	Guarantee and after project service	5
16	Past experience in similar project O&M	5
17	Experience in independent air-conditioning of aircraft/submarine	5
18	Cost assessment & general response to queries	5
	Total	100

Evaluation of Financial Proposal

In the second stage, the financial evaluation will be carried out

Each Financial Proposal will be assigned a financial score (SF). Only, the financial bid of those applicants, which are pre-qualified will be opened. Totally 100 marks are assigned for evaluation of financial bid. The total Project cost indicated in the financial proposal should be considered for the purpose of financial evaluation. The lowest financial proposal (FM) will be given a financial score (SF) of 100 marks. The financial scores of other proposals will be computed as follows:

$$SF = 100 \times FM / F$$

(SF = Financial Score)

(FM = Lowest Financial Proposal)

(F = Amount of financial proposal of the applicant for which the financial score is computing)

Combined and final evaluation

a) Proposals will finally be ranked according to their combined technical (ST) and financial (SF) scores as follows:

$$S = ST \times Tw + SF \times Fw$$

(Where S is the combined score, and Tw and Fw are weights assigned to Technical Proposal and Financial Proposal that shall be 0.80 and 0.20 respectively.)

b) The Selected Applicant shall be the first ranked Applicant (having the highest combined score). The second ranked Applicant shall be kept in reserve and may be invited for negotiations in case the first ranked Applicant withdraws, or fails to comply with the requirements.

c) Bidders obtaining at least 65 marks shall be eligible for financial proposal to be opened. Bidder for being successful in technical evaluation shall have to make PowerPoint presentation before the authorities at HIDCO.

d) Financial proposals of those bidders whose qualification proposals gets rejected will be returned within a period of 28 days from the date of intimation of such rejection.

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24. **Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be quoted accordingly.**
25. Justification of the rate analysis by the successful bidder has to be provided to HIDCO at any stage as when required.
26. **No. price preference and other concession as per order no. 1110F dated: 10/02/2006 will be allowed.**

Memo. No. 1259/HIDCO/GM(E)-I/NIT-40/2022-23

Dated: 28.09.2022

Copy forwarded for information to:-

- a) Chief Engineer, WBHIDCO

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General Manager (Engg)-I
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SECTION - A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

- a. **Registration of Contractor:**
Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <https://etender.wb.nic.in> (the web portal of WBHIDCO the contractor is to click on the link for e-Tendering site as given on the web portal).
- b. **Digital Signature certificate (DSC):**
Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.
- c. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.
- d. **Participation in more than one work:**
A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.
- e. **Submission of Tenders:**
Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a). Statutory Cover Containing the following documents:**1) PREQUALIFICATION DOCUMENTS:**

- **Prequalification Application (Sec-B, Form – I)**
- 2) WB HIDCO 2912**
- 3) Tender Document**
- 4) N.I.T.**

(NIT, Tender Document and WB HIDCO FORM 2912 downloaded properly and after doing needful upload the same Digitally Signed).

The rate will be quoted in the earmarked space of B.O.Q only. Quoted rate will be encrypted in the B.O.Q. under Financial Bid.

Rate need not be quoted in WB HIDCO Form of HIDCO. In case quoting any rate in HIDCO 2912, the tender is liable to be summarily rejected.)

5) Special terms & conditions and specification of works.**A) TECHNICAL DOCUMENTS**

- Affidavit "Y" Section B [Ref. Format]
- Structure and Organization [Form No.-III] Section B
- Contractor's Equipment [Form No-IV] Section B.
- Experience profile [Form No-V] Section B.

B) Financial Proposal:-

- a) **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. Downloaded properly and upload digitally signed.

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(b). Non-statutory Cover Containing the following documents:

- i. Professional Tax (PT) deposit receipt challan for the preceding financial year, Pan Card, IT, Saral for the Assessment year (for the preceding financial year), GST Registration Certificate.
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm / Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- v. Tax Audited Report in 3CB / 3CD form along with Balance Sheet & Profit & Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year)
- vi. List of machineries possessed by own / arranged through lease hold agreement along with authenticated copy of invoice, challan & waybill [(Section –B, Form IV)]
- vii. List of Technical staffs along with structure & organization (Section – B, Form – III).
- viii. Registered unemployed Engineers Co-operative Societies / unemployed labour Co-Operative Societies are required to furnish valid bye law, current audit report, certificate of Registration and valid clearance certificate from in ARCS for the year 2020-2021, Professional Tax deposit Challan for the financial year 2020-2021, Pan Card, G.S.T Registration certificate with upto date return along with other relevant supporting papers.
- ix. Bidders should upload their documents from Original copy, uploading photo copy and illegible copies will not be accepted.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5.(a). and Sl. No. A.5.(b). will render the tenderer liable to be rejected for both statutory & non statutory cover.

**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS
SHOULD BE ARRANGED IN THE FOLLOWING MANNER**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “ Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder.

Next Click the tab “ Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-Category Description	Detail(s)
A.	Certificate(s)	Certificate(s)	G.S.T Registration Certificate & Acknowledgement. PAN. P Tax (Challan) (for the preceding financial year). Latest IT Receipt Acknowledgment. I.T-Saral for Assessment year (for the preceding financial year)
B.	Company Detail(s)	Company Detail	Proprietorship Firm (<i>Trade License</i>) -Structure & Org.] Partnership Firm (<i>Partnership Deed, Trade License</i>) Ltd. Company (<i>Incorporation Certificate, Trade License</i>) Society (<i>Society Registration Copy, Trade License</i>) Power of Attorney, Memorandum of Association and Articles of Association of the Company.
C.	Credential	Credential -1 Credential -2	Similar nature of work done & completion certificate which is applicable for eligibility in this tender as per Form –IV Section –B.
D	Financial Info		Tax Audited Report in 3CB / 3CD form along with Balance Sheet & Profit & Loss A/c. for the last 5 (five) years (Financial Year ending March 2021)
E.	Equipment	Machineries	Authenticated copy as per Form – IV, Section-B.
F.	Man Power	Technical Personnel	List of Technical Staffs with Qualifications & Experience.

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Tender Evaluation Committee (TEC)

Evaluation Committee constituted by the Competent Authority of WBHIDCO LTD will function as Evaluation Committee for selection of technically qualified contractors.

Opening & evaluation of tender:

If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

Opening of Technical Proposal:

- i) Technical proposals will be opened by the Concerned Tender Inviting Authority or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).
- ii) Intending tenderers may remain present if they so desire.
- iii) Cover (folder) for Statutory Documents (Ref. Sl. No. A.5.(a).) will be opened first and if found in order, cover (folder) for Non-Statutory Documents (Ref. Sl. No. A.5.(b).) will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- iv) Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.
- v) Summary list of technically qualified tenderers will be uploaded online.
- vi) Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.
- vii) During evaluation the committee may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Financial Proposal

The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate online through computer in the space marked for quoting rate in the BOQ.

Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Financial capacity of a bidder will be judged on the basis of information furnished in Section - B.

Penalty for suppression / distortion of facts:

If any tenderer fails to produce the original hard copies of the documents like Completion Certificates and any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

Rejection of Bid:

Employer reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action.

Award of Contract

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter / Letter of Acceptance.

The notification of award will constitute the formation of the Contract.

The Agreement in Form No. 2912 will incorporate all agreements between the Tender Accepting Authority and the successful bidder. All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents downloading from the website stated in Sl. No. 1 of N.I.T. along with requisite cost through Demand Draft / Pay Order issued from any nationalised bank in favour of the WB HIDCO LTD within time limit to be set in the letter of acceptance.

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Rates require to be quoted in unambiguous manner without any condition.

Details items and quantity shown in the BOQ are probable items and approximate quantity

The price quoted by the contractor will be considered sacrosanct and final. Rate quoted on Item Rate basis of the total amount of the price schedule of the tender.

Seal and Signature of the Tenderer.

General Manager (Engg)-I
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SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

To
General Manager (Engg)-I, WB HIDCO
HIDCO BHABAN,
6th FLOOR, NEW TOWN,
KOLKATA.

Ref : Tender for

(Name of work)

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e-N.I.T. No.: WBHIDCO/GM(E)-I/NIT-40 /2022-23

Dear Sir,

Having examined the Statutory, Non-statutory & N.I.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of in the capacity

..... duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- a) Tender Inviting & Accepting Authority / Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- b) Tender Inviting & Accepting Authority / Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclosure(s): e-Filling:-

- a) Statutory Documents.
- b) Non Statutory Documents.

Date:

Seal and Signature of the Tenderer.

General Manager (Engg)-I
 WB HIDCO

SECTION – B
AFFIDAVIT – “Y”

(To be furnished in Non – Judicial Stamp paper
of Rs.100.00 (One Hundred only) duly notarized)

- a) I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
- b) The under-signed also hereby certifies that neither our firm M/S nor any of constituent partner had been debarred to participate in any tender by any Govt. Organization / Undertaking during the last 5 (five) years prior to the date of this N.I.T.
- c) The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
- d) The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.
- e) Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.

Signed by an authorized officer of the firm.

Title of the officer

Name of the Firm with Seal

Date:

Seal and Signature of the Tenderer.

General Manager (Engg)-I
WB HIDCO

SECTION – B

FORM – II

FINANCIAL STATEMENT

B. 1. Name of Applicant:-

B. 2. Summary of Annual Turnover on the basis of the audited financial statement of the last three financial years. (Attach copies of the audited financial statement of the last three financial years)

	Year 2018-2019 (Rs. In Lakh)	Year 2019-2020 (Rs. In Lakh)	Year 2020-2021 (Rs. In Lakh)
a) Annual Turnover			
b) Average Turnover			

Certified and Signed by the

Chartered Accountant of the firm

Sign by :-

Membership No. :-

.....
Name of the Officer.....
Name of the Firm with Seal_____
Seal and Signature of the Tenderer._____
General Manager (Engg)-I
WB HIDCO

SECTION – B

FORM – III

STRUCTURE AND ORGANISATION

- a) Name of Applicant :
.....
.....
- b) Office Address :
.....
.....
.....
.....
.....
.....
.....
.....
.....
- Telephone No. :
.....
- Fax No. :
.....
- c) Name and Address of Bankers :
.....
.....
.....
.....
.....
.....
- d) Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :
.....
.....

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

Signature of applicant including title and capacity in which application is made.

Seal and Signature of the Tenderer.

General Manager (Engg)-I
WB HIDCO

SECTION – B

FORM – IV

Contractor's Equipment

Name of the Applicant:

Whereas it is entirely the responsibility of the Contractor to deploy sufficient plant and mechanical equipment to ensure compliance with his obligations under the Contract, the following list is an indicative list of the minimum essential basic holding of plant and mechanical equipment which the Contractor must own or arrange through lease hold registered agreement. The contractor must furnish the documents in support of ownership or lease hold registered agreement.

Sl. No.	TYPE OF EQUIPMENT	CAPACITY	SUPPORTING DOCUMENTS
1			

Signature of applicant including title
and capacity in which application is made.

Seal and Signature of the Tenderer.

General Manager (Engg)-I
WB HIDCO

SECTION – B

FORM – V

Experience Profile

Name of the Firm:

List of projects completed that are similar in nature of the work as stated in the NIT.

Name of Employer	Name, Location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of Participation of company	Original Date of start of work	Original Date of completion of work	Actual Date of starting the work	Actual Date of completion of work	Reasons for delay in completion (if any)

Note:

- a) Certificate from the Employers to be attached
- b) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title and capacity in which application is made.

Seal and Signature of the Tenderer.

General Manager (Engg)-I
WB HIDCO

Seal and Signature of the Tenderer.

General Manager (Engg)-I
WB HIDCO