



West Bengal Housing Infrastructure Development Corporation Limited

(A Govt. of West Bengal Undertaking)

ECO PARK, GATE NO.-6, New Town, Kolkata-700156.

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Notice Inviting e-Tender No.-27 of 2023-2024 of AGM (E)-II, WBHIDCO.

No. HIDCO / AGM (E) – II / AA – II / 682

Dated:06.11.2023.

West Bengal Housing Infrastructure Development Corporation Limited invites item rate e-NIT from resourceful, reliable, bona-fide and experienced working Contractors of WBHIDCO, NKDA, KMDA, PWD, PHED and other Govt. and semi Govt. organizations and having experience from any Govt. Organizations in similar nature of work during last 05 (five) years prior to the date of issue of this tender are requested to submit their offer for the work detailed below.

(Submission of Bid through online).

Name of Work	Reserved Price (Rs)	GST @ 18%	Earnest Money	Contract Period
Collection of Parking fees from temporary car parking area of Eco Urban Village in New Town, Kolkata. (For 12 months).	Rs.4,000.00 Per Month x 12 months = Rs.48,000/- including GST.	GST @ 18% as applicable on quoted rate of selected bidder will be paid/reimbursed by WB HIDCO authority.	Rs.500.00 (Rupees five hundred) only deposited through e-tender portal. Balance amount of earnest money covering 2% of the quoted value above Reserved price will have to be paid at the time of making agreement.	12 (Twelve) Months from the date of Commencement.

The Parking Area in Eco Urban Village for which bid to be submitted for the location as follows: -

(A) Schedule Parking area:-

- (i) Parking near opposite side of Eco Urban Village in AA-IIB, New Town, Kolkata.
- (ii) The vehicles of HIDCO/NKDA/any other agency as specified by Eco Urban Village Authority time to time, will Park their vehicles within the parking areas without any parking fee. However, maximum 15 Nos. of such type of vehicles may park in a day.

1. General Guidance for e-Tendering

Instructions/Guidelines for bidders for electronic submission of the tender's inline have been stated in the subsequent clauses.

2. Registration of Contractors

Any contractor willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-Procurement System, through logging on to <http://wbtenders.gov.in> . The contractor is to click on the link for e-tendering site as given on the web portal. Joint Ventures will not be considered.

3. Digital Signature Certificate (DSC)

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved services provider of National Informatics Centre (NIC) on payment of requisite amount. Details are available at the website stated in Clause 3. DSC is given as an USB e-Token.

4. Collection of Tender Documents

The contractor can search and download e-NIT and tender documents electronically from computer once he logs on to the website mentioned in Clause-3 using Digital Signature Certificate. This is the only mode of collection of tender documents.

5. Submission of Tenders

Tenders are to be submitted online through the website stated in Clause-3, in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time. Using the Digital Signature Certificate (DSC), the documents are to be uploaded, virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

6. Site inspection before submission of tender

Before submitting any tender, the intending bidders should make themselves acquainted thoroughly with local conditions prevailing at site by actual inspection of the site and taking into consideration all factors and difficulties likely to be involved in the execution of the work in all respect including transportation of materials, communication facilities, climate conditions, availability of local labour and market rate prevailing in the locality etc. and no claim, whatsoever, will be entertained on these accounts afterwards.

(B) Special terms and condition:-

1. Parking policy from time to time framed by the WB HIDCO Ltd should have to be complied by the agency and it will be binding to them.
2. In no case, the parking should go beyond the allotted parking areas. If it goes beyond scheduled parking areas, the license will be revoked & the Agency may be black listed by WBHIDCO.
3. WBHIDCO holds the right to decrease and increase the size and number of the parking areas/space and parking lots. WBHIDCO may introduce taxi point at any stretch as and when require.
4. In case, parking is full in the scheduled parking areas, the license (Agency) shall display a notice board at the entrance mentioning "Parking is Full, kindly see alternate parking zone", in order to avoid any inconvenience to the intending visitors to the parking lots.
5. Display of Informatory sign boards attach parking area by the Licensee (Agency) is mandatory. The licensee (Agency) shall display an illuminated glow-signboard (size-6ft. x 4ft.) attach ENTRY and EXIT points of the parking areas/parking lots showing prominently there up on the details with one board in Bengali/Hindi and another in English language or as in glebi lingual board in Bengali/Hindi & English. (Each glow sign board shall be made of Iron angle with GI Sheet, white letters on blue background and WBHIDCO logo, along with the map of parking area).
6. Validity of collection of parking fees by the selected bidder will be for 12 (twelve) months only. However, depending upon satisfactory performance of the selected bidder, it may be extended for another term of 12 (twelve) months or part thereof on same terms & conditions of existing licensee on mutual agreement basis as per discretion of the WBHIDCO Authority.
7. An agreement will have to be executed by the successful bidder (Agency/Licensee) with WBHIDCO Ltd. before start of the work, the cost of which will be borne by the agency.
8. The bidder selected by the competent authority of WB HIDCO Ltd. having valid documents as per terms and conditions of Bid shall be issued a Letter of Intent (LOI). On receipt of LOI, the successful bidder will have to make agreement with WB HIDCO at the time of issue of Work Order.
9. Any Bid without Demand Draft or Demand Draft having amount less than RESERVE PRICE shall be rejected without assigning any further clarification.
10. Do not quote any amount below "RESERVEPRICE". If the bid value is less than reserve price, then the same bid will be treated as cancelled.

11. The Bidder should have the Trade License, Professional Tax Clearance Certificate, G. S. T. Registration number etc. as required for submission of online Bid with credentials for last 05 years in this field.
12. WB HIDCO reserves the right to reject all or any Bid including the highest Bid without assigning any reason.
13. The successful Bidder whose Bid is accepted shall make a formal agreement along with Bid documents in triplicate, within 03 (three) days from the date of issue of LOI. If the successful Bidder fails to perform the formalities within the specified period, the tender is liable to be cancelled and the Bid security will be forfeited.
14. Earnest Money: Rs.500.00 (Rupees five hundred) only in favour of WBHIDCO Ltd. to be deposited online through e-tender portal payment gateway. The process of deposit of earnest money by the bidder will be deposited by electronically online. Intending bidder will get the beneficiary details from e- tender portal with the help of digital certificate. Bidders are advised to submit EMD of their bid online at least 03 (three) working days before the bid submission closing date as it required times for processing of payment of EMD. Balance amount covering 2% of the quoted amount to be submitted at the time of making agreement by the successful bidder. Balance Earnest Money may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the "WBHIDCO Ltd." payable at KOLKATA.
15. Security deposit – Total Security deposit would be 3% (Three percentages) of the total value. 2% initial earnest money converted into security deposit and balance 1% (One percentage) would be submitted by the agency in the form of DD in favour of WB HIDCO during making agreement with successful bidder as per prevailing order. No interest will be paid on security deposit.
16. The intending bidder should have valid car parking fee collection license from Govt. authority.

(C) General Terms & Conditions of Bid:

1. The Contractor/Agency/Selected Bidder shall deposit the total license fee in twelve installments within 7 days of each month in advance.
2. All payments shall be deposited by Bank Draft/Pay Order in any Schedules Nationalized Bank drawn in favour of WBHIDCO Limited payable at Kolkata.
3. The agencies may visit with the sites of parking area prior to submission of Bid.
4. The agencies should have prior knowledge about the aforesaid works.
5. Proper safety measures are to be taken for Car Parking zone.
6. The agency should collect all necessary precautionary measure about operating the Car Parking zone.
7. Bidders are requested to consider the license fee at the time of quoting their rates in the BOQ provided.
8. The successful bidder has to deposit additional earnest money i.e. extra on earnest money specified at e-NIT and in total 2% of the bid amount, above reserved price, in the form of Demand Draft/Pay Order within 01 (one) week from the date of issuance of L.O.I. The earnest money will be treated as performance security deposit and may be returned to the agency after successful completion of the work, provided no claim is due from the agency.
9. It has to be assured that the parking will be strictly on the allotted space. All the vehicles are to be parked systematically, parallel and vertical to the Kerb of Street No.-645.
10. The staff engaged by licensee shall wear uniform with Logo, Agency name, contact no., no. for complains etc., which are to be provided by the licensee. HIDCO may decide on the colour of the uniform and design of Logo in due course.
11. The successful bidder/licensee shall have to maintain a 24 x 7 help line number for grievance redressed. The number should be displayed at prominent locations and on the uniform of each staff engaged by licensee.

12. The staff engaged by licensee shall carry Identity Card with Logo, Agency name, contact No., no. for complains etc., which are to be provided by the licensee HIDCO may decide the design of card in due course. The details of the staff engaged by licensee (i.e. name, Mb. No., Photo, Photo ID Card etc.) must be submitted to HIDCO (in 3 sets) after issuance of L.O.I. and before issuance of Work Order. The details will be sent to Police Authority.
13. The display Board at convenient locations (under CCTV coverage) including the rate chart, website address of HIDCO, details of the licensee, no. for complain etc., will be installed by HIDCO. The successful bidder/licensee will be liable for any distortion/damages of the board at any time.
14. Addendum / Corrigendum, if any, may be available from the e-Tender portal. The same may not be published in the 'Newspaper'.
- (D) The time schedule for opening and closing time of Park is given below:

Parking Time	:	7.00 A. M. to 7.00 P. M.
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(E) Schedule time for documentations: -

1.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	:	06.11.2023
2.	Documents download/sell start date (Online)	:	07.11.2023 at 11.00 AM
3.	Documents download/sell end date (Online)	:	11.11.2023 at 14.00 PM
4.	Pre-bid meeting to be held in the Conference Hall at 3 rd Floor of HIDCO BHABAN	:	----
5.	Bid submission start date (On line)	:	07.11.2023 at 11.00 AM
6.	Bid Submission closing (On line)	:	11.11.2023 at 15.00 PM
7.	Bid opening date for Technical Proposals (Online)	:	17.11.2023 at 11.00 AM
8.	Date of uploading list for Technically Qualified Bidder (online)	:	To be notified later on
9.	Uploading of final summery sheet of Technically qualified bidders or Technical Bid Evaluation Sheet (TBE)	:	To be notified later on
10.	Date for opening of Financial Proposal (Online)	:	To be notified later on

The license shall collect the specified car parking fees only in the car parking areas earmarked or at the entry/exit to the car parking slots or at designated places approved by WBHIDCO Ltd. The WBHIDCO shall have the sole right to fix the parking charges and to change the same. The license shall collect the parking fee for vehicles as under, per entry for six hours and part thereof.

The consolidated rates of parking fees to be collected for parking of cars are as follows:

Sl. No.	Type of Vehicle	Parking Charge
1.	CAR (Four wheelers) /School Bus	Rs.50.00
2.	Two Wheelers	Rs.20.00
3.	Bus/Mini Bus (Other than School Bus)	Rs.100.00

Any Applicant/ Bidder who will not follow the steps in submitting their bid / offer as described in this Para shall be disqualified.

Any bid/offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

For any other details please visit over website:-www.wbhidcoltd.com or in the office of the undersigned.

The WB HIDCO Ltd. Authority reserves the rights to accept or reject any or all tenders without assigning any reason thereof.

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Addl. General Manager [Engg.] - II
WBHIDCO

No. HIDCO / AGM (E) – II / AA – II / 682 / 1 (4)

Dated–06.11.2023.

Copy forwarded to: -

- 1) The Engineer in Chief, WB HIDCO.
- 2) The Chief Engineer, WB HIDCO.
- 3) The Chief Finance Officer, WB HIDCO.
- 4) The Notice Board.

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Addl. General Manager [Engg.] - II
WBHIDCO