



# West Bengal Housing Infrastructure Development Corporation Limited

(A Govt. of West Bengal Undertaking)

HIDCO BHABAN, Premises No. - 35-1111, Biswa Bangla Sarani,  
3<sup>rd</sup> Rotary, New Town, Kolkata-700156.

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## Notice Inviting Tender

Memo No. 3072/HIDCO/GM(E)-I/NIT-20/2021-22/050

Dated: 09.02.2022

[Notice Inviting e-Tender No.- GM(E)-I/NIT-20/21-22(2<sup>ND</sup> CALL) of The General Manager (Engg.)-I, WBHIDCO Ltd].

An e-tender is hereby invited by the WBHIDCO Ltd., from the bonafide, resourceful and experienced Security Agency having experience in similar nature of job for “**Operational Maintenance of TU- 142 Aircraft, and Housekeeping & Sanitation etc., along with the services of TU-142 technicians, Curator, at new Town, Kolkata for the period of six month from 01 Mar 2022 to August 2022**”.

### A) Scope of work:-

- i) Carrying out Washing of the entire TU-142 Aircraft external surfaces weekly with fresh water to remove dust & salt particles by using the cleaning agent ZI-500 or equivalent with monthly checking of Nuts & Bolts of all joints, touch paintings of all corroded portions of Aircraft painting surfaces etc. including cost and conveyance of all materials, charges for all additional man power, tools & plants required to access all the external surface areas of the aircraft as directed by the departmental officers.
- ii) Applying of Indrox PX-24 or equivalent to all the surfaces after washing the external surfaces of TU142 Aircraft for preservation of airframe, turbine engine compressors and support equipment etc including cost and conveyance of all materials, charges for all man power, tools & plants required to access all the external surface areas of the aircraft as directed by the departmental officer.
- iii) Maintaining Oleo pressure, lubrication, Nitrogen filling of tyres and rotating of all main and nose wheels / Tyres of TU-142 Aircraft weekly by jacking and checking of tyre and oleo pressure and applying grease on wheel base plates to avoid deterioration etc including cost and conveyance of all materials, charges for all additional man power, tools & plants required to access all the areas of the aircraft as directed by the departmental officers.
- iv) Inhibiting of all the Four ENGINES of TU-142 Aircraft by using Inhibiting spray oil on monthly basis as part of the Engine preservation procedure and Hand rotation of Propellers for free rotation and Lubricating and Inhibition of the Gas flow duct with suitable oil etc including cost and conveyance of all materials, charges for all additional man power, tools & plants required to access all the areas of the aircraft as directed by the departmental officers.
- v) Cleaning of TU-142 Aircraft Internal/Interiors daily by using Heavy duty Vacuum Cleaner for cleaning of carpet, dusting of equipments, cleaning/ washing of Mannequin Uniforms and cleaning of wind shields & protecting from sun with covers & removing them every day and finally applying of room freshener and cleaning of step ladders before the Museum is open for visitors etc including cost and conveyance of all materials, charges for all additional man power,

tools & plants required to access all areas of the aircraft as directed by the departmental officers.

- vi) Monitoring and Maintaining of HYDRAULIC SYSTEM of TU 142 Aircraft relevant to static decommissioned aircraft with replenishment of Hydraulic fluid (OM-15) as and when required etc including cost and conveyance of all materials, charges for all additional man power, tools & plants required to access all the external surface areas of the aircraft as directed by the departmental officers.
  - vii) GREASING / LUBRICATION of main landing gear, nose landing gear and all exposed areas of oleo and cylinders of TU 142 Aircraft by applying XG-250 / XG-287 or equivalent to avoid any corrosion and Aircraft husbandry and preventive corrosion maintenance as per navy AHCP kit procedure every week etc including cost and conveyance of all materials, charges for all additional man power, tools & plants required to access all the areas of the aircraft as directed by the departmental officers.
  - viii) Maintaining of LIGHTING SYSTEM of TU 142 Aircraft / Aircraft electrical connections fitted in the aircraft, cabin and cockpit lighting system including replacement of fuses, filaments etc including cost and conveyance of all materials, charges for all additional man power, tools & plants required to access all the areas of the aircraft as directed by the departmental officers.
  - ix) Supply of all the required materials such as best quality cleaning liquid agents, brooms, mop sticks and cloths, vacuum cleaners, fresh water, room fresheners etc. required for daily Maintenance of TU 142 Aircraft ,Mopping twice of Entry and exit ladder remove dust & dirt from floor and other glass surfaces and for daily cleaning of displayed Artifacts with vacuum cleaner, and for dusting & cleaning / washing of wind screens and Mannequin Uniforms, cleaning of carpet and for applying room freshener etc. as per requirement and as directed by the departmental officers.
  - x) General cleaning of AC filters every week and AC functioning monitoring.
2. Carrying out Washing of the entire TU-142 Aircraft external surfaces weekly with fresh water to remove dust & salt particles by using the cleaning agent ZI-500 or equivalent with monthly checking of Nuts & Bolts of all joints, touch paintings of all corroded portions of Aircraft painting surfaces etc. including cost and conveyance of all materials, charges for all additional man power, tools & plants required to access all the external surface areas of the aircraft as directed by the departmental officers.

**Completion Period:-**

6 (Six) months from the date of commencement

**Earnest Money:-**

**Rs. 18,000/- (Rupees Eighteen Thousand) only in favour of WBHIDCO Ltd.** to be deposited online through e-tender portal payment gateway. The process of deposit of earnest money by the bidder will be deposited by electronically online. Intending bidder will get the beneficiary details from e- tender portal with the help of digital certificate.

After completion of contract the Security Deposite money will be relaeased.

**3) General Terms & Conditions of Bid: -**

**a. Eligibility Criteria**

- i.** Reputed agencies having expertise and experience in execution of similar Aircraft maintenance works shall be eligible to submit their proposals.
- ii.** The agency should have an average annual turnover of minimum Rs. 100 Lakhs in last three financial years in the field of aviation related execution / maintenance works.
- iii.** The agency should have utmost professionalism to carry out the above assignment of TU-142 Aircraft museum maintenance as per the aviation standards / standards of Indian Navy and shall have to adopt personnel having experience in Aviation industry preferably personnel qualified on TU-142 Aircraft.
- iv.** The company should have at least three years of aviation experience.
- v.** The agency should have experience of maintenance or Dismantling, Transporting and Re-assembling of heavy aircraft or similar projects of completed work of minimum value of 100 lakhs during five years prior to the date of issue of Tender Notice in any Government/ Semi-Government/ Undertaking/ Autonomous body constituted under State Act/ Local bodies/Limited Aviation Companies.
- vi.** The agency should have thorough knowledge of TU-142 aircraft parts / painting and various procedures of maintenance of TU-142 aircraft as prescribed by Indian Navy.
- vii.** The agency should submit list of trained manpower.
- viii.** The bidder should submit the particulars invariably in the format specified in the tender schedule along with necessary certificates, failing which his tender shall be treated as incomplete and summarily rejected.
- ix.** Availability of key personal for administration/site management and execution Viz., technical personnel required for the work.
- x.** Availability of working capital for the work Liquid assets, credit facility and availability of other financial resources such as Solvency.
- xi.** The tenderer should further demonstrate: Availability (either owned or leased) of key and critical equipment. Availability of the key technical personnel with adequate experience within 10 days of award of tender.
- xii.** The tenderer should further demonstrate: Key Personnel (Ex-service man preferably Indian Navy ) Nos 2. TU- 142 Trained Technicians 2 Nos.
- xiii.** The tender is subject to be blacklisted and the EMD forfeited if he is found to have misled or furnished false information in the forms/Statements/certificates submitted in proof of qualification requirements or record of performance such as abandoning of work not properly completed in earlier contracts , inordinate delays in completion of the works, litigation of history and/or financial failures and/or participated in the previous tendering for the same work and has quoted unreasonable high bid prices.
- xiv.** Even while execution of the work, if found that the contractor had produced false/fake certificates of experience he will be blacklisted and the contractor will be terminated.

#### **1. Execution Terms and conditions.**

- i.** The Aircraft museum shall be open from xx.xx a.m. to xx.xx p.m. on all Sundays and on some important days as specified by HIDCO and shall be open from xx.xx p.m. to xx.xx p.m. on all the other days.
- ii.** The agency should carry out the maintenance as per the described schedule without interfering with the above museum opening timings and without causing any inconvenience to the visitors
- iii.** The agency should organize the staff pattern in such a way that all are present on Sundays and important days with their weekly off distributed from Monday to Saturday on rotation basis.
- iv.** The agency should possess the following equipment for maintenance

<b>S.No</b>	<b>DESCRIPTION</b>
1	Water Jet - 01 No.
2	AMHP Kit
3	04 Nos. of Supporting Ladders with various heights in tunnel
4	Hydraulic Jacks – 03 Nos.
5	Standard Tool kit & Power Tools and AC Repairing Equipments.
6	Vacuum Cleaner normal
7	Industrial vacuum cleaner for aircraft
8	Raising heavy duty ladder on lease
9	3000 PSI Air Bottles with refilling facility for Tyres – 01 Set
10	Air compressor
11	Industrial floor cleaner after opening
12	Pneumatic cylinders on lease

Intending agency has not been blacklisted by any Govt./Govt. undertaking company during last 03 (three) year from the date of notice for this tender.

Intending agency must have an office in Kolkata.

Intending agency have experience of Providing security guard in different capacities throughout the year to any Govt. Department for a minimum period of 03 (three) years.

After completion of contract the Security Deposite money will be relaeased.

**D) Schedule time for documentations:-**

<b><u>Sl. No.</u></b>	<b><u>Particulars</u></b>	<b><u>Date &amp; Time</u></b>
01.	Date of uploading of N.I.T. & other Documents (online) (Publishing Date)	09.02.2022 at 5 PM
02.	Documents download/sell start date (Online)	09.02.2022 at 6.00 PM
03.	Documents download/sell end date (Online)	15.02.2022 at 11.00 AM
04.	Bid submission start date (On line)	09.02.2022 at 6.00 PM
05.	Bid Submission closing (On line)	15.02.2022 at 11.00 AM
06.	Bid opening date for Technical Proposals (Online)	17.02.2022 at 11.00 AM
07.	Date of uploading list for Technically Qualified Bidder (Online)	18.02.2022 at 10.00 AM
08.	Date for opening of Financial Proposal (Online)	21.02.2022 at 11.00 AM

E) An agreement will have to be executed by the lowest bidder with WBHIDCO Ltd. before start of the work, the cost of which will be borne by the successful lowest bidder.

Any participant bidder not following the steps in submitting their bid / offer as described in this Para shall be disqualified.

Any bid / offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.

WBHIDCO reserves the right to accept/ reject, at its sole discretion, any or all evaluated Technical/ Financial Proposals of the Bidders and cancel this Bidding process without assigning any reason whatsoever.

GST will be applicable as per current applicable rule.

For any other details please visit over [website:www.wbhidcoltd.com](http://www.wbhidcoltd.com) or in the office of the undersigned.

**General Manager (Engg.) – I  
WB HIDCO**

**Memo No. 3072/HIDCO/GM(E)-I/NIT-20/2021-22/050**

**Dated: 09.02.2022**

**Copy forwarded for information to:-**

1) Chief Engineer(Civil), WB HIDCO.

**General Manager (Engg.) – I  
WB HIDCO**

## Annexure-I

(To be submitted on the letter head of the bidder)

Technical Bid for Operational Maintenance of TU- 142 Aircraft, and Housekeeping & Sanitation etc., along with the services of TU-142 technicians, Curator, at new Town, Kolkata for the period of six month from 01 Mar 2022 to August-2022.

To  
WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.  
HIDCO BHABAN,  
2<sup>nd</sup> Floor  
Premises No. 35-1111,  
Biswa Bangla Sarani, 3<sup>rd</sup> Rotary,  
New Town,  
Kolkata 700 156.

**Sub:-Technical Bid for Operational Maintenance of TU- 142 Aircraft, and Housekeeping & Sanitation etc., along with the services of TU-142 technicians, Curator, at new Town, Kolkata for the period of six month from 01 Mar 2022 to August-2022.**

Sir,

1. Being duly authorized to represent and act for and on behalf of .....  
(herein the Company/Firm/ Agency) I, .....the undersigned  
hereby submit our N.I.e.T for security service of Manpower Service providing Company/Firm/Agency in  
response to notice inviting N.I.e.T. vide Memo No. **GM(E)-I/NIT-20/21-22(2<sup>nd</sup> Call) dt. 09.02.2022.**

2. The copy of relevant documents as detailed below are furnished herewith:

**INFORMATION SHEET/QUALIFYING CRITERIA**

(To be filled and submitted by the Company/Firm/ Agency along with copies of documents in support of the information furnished by the Company/Firm/ Agency)

### INFORMATION SHEET

Sl. No.	Particulars	Information to be furnished by the applicant	For use by WBHIDCO
1.	Name of the Company/ Firm/ Agency		
2.	Address of Head Office/ Regd. Office with telephone No., Fax No., E-Mail etc.	Address :  Tel. No. with STD Code:  Fax No. with STD Code:  Email address:  Contact Persons with designation:  (i)  (ii)	

Seal and Signature of the Tenderer.

General Manager (Engg.) - I  
WB HIDCO

Sl. No.	Particulars	Information to be furnished by the applicant	For use by WBHIDCO
3.	Address of the other offices/branches with Telephone No., Fax No., E-mail address etc.	Address:  Tel No. with STD Code:  Fax No. with STD Code:  E-mail address:  Contact Persons with Designation:  (i)  (ii)	
4.	Ownership pattern i.e. proprietary concern/Partnership Firm / Pvt. Ltd. Co./Public Ltd. Co. etc. (with documentary evidence)		
5.	Detailed profile of the organization, Management, Manpower, specialization of staff, variety of services etc.		
6.	Self attested copies of all applicable licenses of issuing authority.		
7.	i) Professional Tax R C No.		
	ii) Registration for EPF		
	iii) Registration for ESI		
	iv) Registration with Labour Department for Contract labour(regulation and abolition) Act 1970 & rules (Copies attached)		
8.	Shops & Establishment Registration No. (Copies attached)		
9.	i) PAN		
	ii) Last three year's Income Tax Return (Copied attached)		
10.	GSTIN No. (Copies attached)		

11.	CIN No.		
<b>QUALIFYING CRITERIA</b>			
<b>Sl. No.</b>	<b>Particulars</b>	<b>Information to be furnished by the applicant</b>	<b>For use by WBHIDCO</b>
12.	Document showing that the		
i.	Agency is a registered organization and working in the state.		
ii.	Is in this business for at least last 03 (three) years.		
iii.	The agency is not blacklisted by any Govt. Organization / PSU / Autonomous Body / Corporation / Local Body.		
iv.	Agency is having an office in Kolkata.		
13.	Turnover in last 03 (three) Financial Year i. e. 2017 -2018, 2018 -2019 & 2019 - 2020 as per audited Profit & Loss Account (Annual Turnover for the last three years should not be less than Rs. 2.00 crores. Please enclose:-		
i.	Last 03 (three) years' Audited Profit & Loss A/c. and Balance sheet.		
14.	Document showing work experience of providing security guard in any Govt. Organization during last 03 (three) years.		

3. WBHIDCO is hereby authorized to conduct any inquiry/investigation to verify the statements, documents and information submitted in connection with the bid.

4. WBHIDCO and its authorized representatives may contact the following persons for any clarification:

Name of the contact person/s with designation

Address:

Phone No.

Fax No.

Email:

5. This company has not been blacklisted by any Govt. Organisation /PSU / Autonomous Body / Corporation / Local Body.

6. I affirm that we have read & understood the terms and conditions of the offer detailed in the notice inviting NleT vide



No.- and hereby unequivocally and unconditionally accept the same & we will abide by all the terms and conditions as laid down in the said notice.

- 7. I hereby declare that the statements made & information provided are complete, true and correct in every aspect and any error or omission therein, accidental or otherwise will be sufficient justification for WBHIDCO Ltd to reject our NleT No. **GM(E)-I/NIT-20/21-22(2<sup>nd</sup> Call) dt. 09.02.2022** and / or to cancel the award of the assignment.
- 8. The decision of WBHIDCO Ltd. concerning this NleT shall be final and binding on us.
- 9. WBHIDCO reserves the right of acceptance or rejection of any or all the NleT without assigning any reason whatsoever.

Signature.....

Name.....

In the capacity of .....

Duly authorized to sign Proposal for and on behalf of ..... (with Seal)  
(Enclose authorization letter in original to be submitted with technical bid).

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Seal and Signature of the Tenderer.

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General Manager (Engg.) - I  
WB HIDCO