

# West Bengal Housing Infrastructure Development Corporation Limited.

(A Govt. of West Bengal Undertaking)

Reg. Office: - HIDCO BHABAN, 35-1111, Biswa Bangla Sarani, 3<sup>rd</sup> Rotary  
New Town, Kolkata – 700 156, ☎ : **033-2324-6037/6038**

**Memo No: 271/G.M.(Elec.)/HIDCO/NIT-02/2021-22**

**Dated: 19-04-2021**

## Notice Inviting Tender

N.I.T. No. 02 of 2021-2022 of G.M. (Electrical)

Sealed **Single Part** tenders on **Percentage basis** are invited by the General Manager (Electrical), WBHIDCO Ltd. for the under-mentioned work from **Reputed Electrical Contractors having credential with completion certificate and adequate experience in similar nature of works in Govt. / Semi Govt. / Govt. undertaking / PSU / bonafide reliable firm with submission of appropriate credential in support of the work within last five years not less than 40% of quoted amount.**

The details of the Tender are given below.

Name of Work	Estimated Amount	Earnest Money (Rs.)	Cost of Tender Documents
1) Day to day Operation & Maintenance of internal & external installation including operation of drinking water pump, 3 Nos. Elevators, AC machine, cleaning of electrical equipment, fixture & other appliances at Utility Building in AA – IA, New Town Kolkata under WBHIDCO for 6 (Six) months i.e. 181 days.	1) Rs.3,19,423/-	1) Rs.5,368/-	Rs.750/- (for Sl. No.1)  (Non-Refundable)

2.	Time of Completion	<b>6 (Six) months</b>
3.	Last Date of Receiving Application	<b>26-04-2021 upto 3.00 p.m.</b>
4.	Last Date of Issuing Tender Paper	<b>28-04-2021 upto 4.00 p.m.</b>
5.	Last date & Time for dropping of Tender Paper	<b>30-04-2021 on 2.00 p.m.</b>
6.	Opening date & Time of Tender-	<b>30-04-2021 on 3.00 p.m.</b>
7.	Validity of bid / Rate	<b>120 (One Hundred Twenty) Days</b>
8.	Eligibility Criteria	<b>Tenderer should submit hard copies of the following :-</b>
		<b>Photo-copies of :-</b> <b>i) Valid Electrical Contractor's License of appropriate class of the Company issued by Directorate of Electricity, Govt. of W.B.</b> <b>ii) Electrical Supervisor Competency Certificate with</b>

		<p>relevant part / work.</p> <p>iii) PAN Card with IT Return for the last financial year.</p> <p>iv) PT Challan for current financial year.</p> <p>v) GST Registration certificate with return.</p> <p>vi) The bidder should quote their rate inclusive of all applicable taxes and other duties. Conditional tender will not be accepted.</p>
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**WBHIDCO reserves the right not to allow any agency to participate in the tender under the following circumstances:-**

- a) Failure in execution of the contract during the last two years.
- b) Litigation and court cases.
- c) Non-compliance of the eligibility criteria.

**General information to the Agencies:-**

- a) The agency to submit DD/ Bank Draft from any Nationalised / Scheduled Bank towards EMD / cost of tender paper in favour of WBHIDCO Ltd.
- b) If the applicant is an authorised signatory he should submit document of authorization in his favour along with the application. In case of partnership firm, copies of the partnership deed are to be submitted along with the tender document.
- c) Earnest money will be refunded to unsuccessful tenderer after issuance of work order to the successful tenderer.
- d) HIDCO takes no responsibility for any delay/ loss/ non-receipt of tender document or any other letter sent by post either way.
- e) The successful tenderer shall comply with the provision of contract labour (Regulation & Abolition) Act 1970 other statutory relevant Act such as educational cess etc. and subsequent amendment there of produce the same before the authority.
- f) Any request for extension of time for submission of sealed tender **will not accepted**.
- g) Tender Paper and Price Bid should be sealed in envelope with proper address and name of work and to be dropped in the Tender Box.
- h) Conditional Tender in any form is liable for rejection.
- i) The bidder should not use whitener on the rate quoted by them.
- j) Earnest Money of the unsuccessful bidder may be deposited at the Bank if not collected within two weeks from the date of opening of the Tender.
- k) ESI & EPF should be maintained for the engaged workers if applicable. As well as minimum wages to be given to the engaged workers as per Labour law.

**Instruction to the Bidder:-**

1. There shall be no provision of Arbitration.

2. Bids shall remain valid for a period of 120 (One Hundred Twenty) days from the last date for submission of Financial Bid / sealed Bid. Withdrawal of tender before the period may liable the tenders debase from participating in the tender of the office upto one year.
3. Retention of security deposit @ 10% of gross payment (8% from Running A/c. Bill and 2% for EMD).
4. **Retention of security deposit for 3 months for Maintenance work and 12 months for Project work for which provision of clause 17 of 2911 form of WBHIDCO will be superseded.**
5. WBHIDCO reserves the right to reject any or all application / Bids at any stage without assigning any reason what so ever to the applicant.
6. The prospective Tenderer shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and the stipulated defect liability period for the date of successful completion of the work to the entire satisfaction of the Engineer-In-charge. If any defect / damages is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so penal action against the contractor will be taken as deemed fit. The contractor may quote his rate considering the above aspect.
7. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other papers found incorrect/ manufactured / fabricated, the tenderer would not be allowed to participate in the tender and that application will be rejected without any prejudice.
8. The concern G.M. (Electrical) of WBHIDCO reserves right to cancel the NIT due to unavoidable circumstances and no claim in the respect will be entertained.
9. No price preference and other concession as per order of 1110F dated 10-02-2006 will be allowed.
10. Any act of disturbing the tender process will be viewed legally and administratively.

**Withdrawal of Tender Paper:-**

The successful tenderers will have to execute formal agreement in prescribed Tender Form of WBHIDCO along with contract documents in triplicate on usual payment as per rule. The rest of amount of 2% of earnest money of the quoted amount should also to be deposited during execution of formal agreement by the lowest tenderer along with a non-judicial stamp paper of **Rs.100.00 (Rupees One Hundred)** only for executing agreement of contract with the WBHIDCO. The undersigned will issue necessary Challan to the successful tenderer for purchase of such Agreement Paper which shall be deposited to the **Canara Bank of Rajarhat Branch** on payment of said amount.

**The Agencies shall carefully read the Tender Paper inspect the site, terms and condition as mentioned shall have to be accepted by them.**

General Manager (Electrical), WBHIDCO reserves the right to refuse permission to any applicant without assigning any reason whatsoever.

**General Manager (Electrical),  
WBHIDCO**

**Memo No: 271(1-10)/G.M. (Elec.)/HIDCO/NIT-02/2021-22**

**Dated: 19-04-2021**

Copy forwarded for information to: -

- 1) The EIC, WB HIDCO
- 2) The JMD (Admn), WB HIDCO he is requested to arrange to publish at least one daily newspaper & upload the Tender Notice to the WBHIDCO website. Paper cutting may be forwarded to the office in due course.
- 3) The Chief Engineer (Electrical), WB HIDCO
- 4) The Chief Finance Officer, WB HIDCO
- 5) The Sr. T.A. to C.E. (Elect) WBHIDCO
- 6) The Sr. Accountant, G.M. (Electrical), WB HIDCO
- 7) The Assistant Engineer (Electrical), WBHIDCO
- 8) The Estimator, G.M. (Electrical), WB HIDCO
- 9) The SAE, (Elect) WBHIDCO
- 10) Notice Board

**General Manager (Electrical)  
WBHIDCO**