



**West Bengal Housing Infrastructure Development Corporation Limited  
(A Govt. of West Bengal Undertaking)**

HIDCO BHABAN, 35-1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata – 700156  
Telephone No. (033) 2324-6037/38, Fax: (033) 2324-3016  
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No. 2718/HIDCO-17011/2/2021-IT SEC-WBHIDCO

Date 14-10-2022

**Notice inviting quotation for "Supply of Canon Photocopier at Office of MD, WBHIDCO"**

Sealed quotations on item rates (in INR) are hereby invited by WBHIDCO Ltd. from bona-fide & resourceful supplier/agency/firm/comp. with ability to 'Supply of Canon Photocopier' and related items in Govt. Departments/Offices/ Large corporates/Private organizations for Supply in the office/location, details of the required items (with financial bid format) are as follows:

Sl. No.	Item Description	Qty	Unit Price Excluding GST (INR)	Total Price Excluding GST (INR)	GST (@18%)	Total Price Including GST (INR)
1.	CANON MAKE PHOTOCOPIER MODEL IR 2006N WITH PLATEN COVER & DUPLEX)	1				
	<b>TOTAL</b>					
3.	<b>BUY BACK OF IR 2116J</b>	1				
	<b>TOTAL AFTER BUY BACK DEDUCTION</b>					

The bidder has to submit the following documents with the BID

S.No	Qualifying Criteria for Bidders	Supporting documents to be submitted by the bidder with the BID
1	Documents related to allocation upto FY 21-22, (1) PAN Number, (2) GST Registration Certificate (3) Trade License	Self-attested photocopies of documents/certificates issued by the competent authority/ partnership deed in case of firm.

LI Bidders should note that non-compliance of any required instructions may render the NIQ liable for rejection.

The interested firms should submit sealed envelope superscribing "Quotation for Supply of Canon Photocopier at office of MD, WBHIDCO "

The quoted rates must be unconditional. The date of receiving of the quotation is from 14-10-2022 to 20-10-2022 between 11:00 Hrs to 16:00 Hrs at the room no. 701, HIDCO

Financial proposals will be opened on 21-10-2022 at 14:00 Hrs the room no. 701, HIDCO BHABAN for evaluation.

The decision of WBHIDCO Ltd. for accepting/rejecting of any/all application(s) will be final.

Sd/-

System Manager (IT), WBHIDCO Ltd.

No.2718/1(4)/ HIDCO-17011/2/2021-IT SEC-WBHIDCO

Date :14-10-2022

Forwarded for kind information and necessary action to :

1. Chief Finance Officer, WBHIDCO Ltd.
2. Chief Engineer, WBHIDCO Ltd.
3. P.S to MD, WBHIDCO Ltd.
4. P.A to Joint Managing Director, WBHIDCO Ltd.

System Manager (IT), WBHIDCO Ltd.