

Memo No. 1369/HIDCO/Admn-4114/2023

Date: 12.05.23

Notice inviting Expression of Interest (EOI) for renting out space to operate food outlet in Newtown Futsal Ground & Hangout Space, beside Akanksha Abasan, Action Area II C , Newtown, Kolkata

WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. (WBIDCO), an enterprise under the UD & MA Department, Govt. of West Bengal, invites offers from **eligible, reputed and resourceful agencies and persons for operating Food Outlet for selling of prepared food ,packaged food , confectionary , soft drinks etc. on regular basis**, subject to issuance of License from Competent Authority at Food Outlet in **Newtown Futsal Ground & Hangout space, Beside Akanksha Abasan , Action area II C , New Town, Kolkata.**

The applicant agencies are advised to carefully read all the 'Terms & Conditions' contained in this notice inviting EOI. They should particularly go through all the mandatory eligibility requirements. Agencies / Persons desirous of participating in the EOI should send an email attaching the application (**mentioning name and address with an e-mail ID and a mobile number**) of the agency /Company) in the e-mailed ID hidcokiosk@wbhidco.in. The detailed EOI document is available at <https://www.wbhidcoltd.com>.

Applications submitted by the intending agency/ persons will be evaluated as per norms laid down in this regard. WBIDCO Ltd. reserves the right to accept / reject any or all offers at its sole discretion without assigning any reason whatsoever and the same will be binding on the Applicants.

Schedule of Dates

Sl. No.	Activity	Date & Time
1	EOI Publish Date	11 / 05 / 2023
2	Pre-bid meeting Date and Time	22/ 05 / 2023 02:00PM
3	EOI Submission Start Date	12/ 05 / 2023 10:00AM
4	EOI Submission End Date	01/ 06 / 2023 06:00PM
5	Technical Presentation on Proposal	To be notified
6	Publication of the list for the successful	To be notified

sent 12/05/23
GENERAL MANAGER (ADMIN)
WBIDCO LTD.

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WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.
(A Govt. of West Bengal Undertaking)

"HIDCO BHABAN", Premises No. : 35 - 1111, Biswa Bangla Sarani, 3rd Rotary, New Town, Kolkata-700156
Telephone : (033) 2324-6037/6038, Fax No. : (033) 2324-4833/3016/6009, e-mail : wbhidcoltd@gmail.com / info@wbhidco.in
Website : www.wbhidcoltd.com CIN : U70101WB1999SGC089276

THE OFFER

WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. (WBHIDCO Ltd.), an enterprise under the UD & MA Department, Govt. of West Bengal, invites offers from **eligible, reputed and resourceful agencies/persons for operating food kiosk/ food Outlet for selling of prepared food , packaged food , confectionary , soft drinks etc. on regular basis**, subject to issuance of License from Competent Authority at Food Outlets in Newtown Futsal Ground & Hangout space ,New Town ,Kolkata, on monthly License fee basis.

1. TERMS AND CONDITIONS

- i. Expression of Interest is being invited for getting possession on rental basis as per the schedule of property under clause 2 of the EOI. WBHIDCO Ltd., however reserves the right to cancel the EOI at any stage prior to the signing of the agreement. WBHIDCO Ltd. shall not be liable to pay any compensation to any agency for any loss that they may incur due to such cancellation.
- ii. This EOI is governed by the **TERMS & CONDITIONS** as contained herein.
- iii. The selected agency / person will have to enter into a renewable agreement of eleven months with WBHIDCO Ltd. within 15 (Fifteen) days from the date of issuance of LOA (Letter of Acceptance) from allottee which is renewable up to 5(five) years, on mutual consent subject to 3% increase of rent on each renewal period of 11(eleven) months .
- iv. EOI opening time and other dates & times mentioned in the EOI document may be treated as (IST) Indian Standard Time only.
- v. WBHIDCO Ltd. however, reserves the right to accept/reject any or all of the Bids without assigning any reasons thereof and the decision of WBHIDCO Ltd. would be final and binding upon the Agencies.
- vi. The agencies/ persons who have either been blacklisted from participation in any tender/quotation process of WBHIDCO Ltd. /NKDA/any other government organization earlier or have record of default in payment of rent to WBHIDCO Ltd. /NKDA are not eligible to apply.
- vii. The agencies who have been disqualified from running their business earlier at WBHIDCO Ltd. / NKDA allotted space due to non-observance of required terms and conditions and whose letter of allotment/acceptance has been cancelled by the Competent Authority, are not eligible to apply.

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- viii. The entire arrangement of running food stall by the allottee should be made in pollution free manner. In case of any deviation, the agreement with the allottee is liable to be cancelled.
- ix. Sufficient fire safety measures should be arranged by the successful agency/person and that agency/person shall obtain Fire License Certificate, if required.
- x. The waste materials generated out of the running of the food kiosk /food Outlet will be handled by the agency as per rules and guidance of New Town Kolkata Development Authority (NKDA) for collection by their solid waste management staff from a particular point as decided by the NKDA. NKDA will clear and replace the waste bins from time to time in normal way. But, if required, the agency/person has to keep separate waste bins to store the garbage at their own arrangement and no littering shall be allowed under any circumstances. The agency/person shall be responsible for cleaning the litter/ waste material created at the outlet allotted to it/him . Further , penalty , amount of which will be decided later , may be imposed for such deviation. WBHIDCO Ltd. also reserves the right to cancel the rent agreement in such cases.
- xi. The food items should have nutritious value and may be inspected daily by the authority(s) concerned .
- xii. The selected agency/person shall be bound to comply with the requisition and direction of the authorized representative(s) of WBHIDCO Ltd..
- xiii. The successful agency/person himself shall have to procure all materials/items required for running the business and will run the business by their own employees. No material will be issued by WBHIDCO Ltd.
- xiv. The agency/person will be responsible for maintaining high standards of hygiene and cleanliness in food Outlet and for full observance of all relevant regulations of Government authorities and WBHIDCO Ltd. The agency shall ensure that staff engaged for the purpose is well trained, polite, and free from communicable diseases.. Each staff engaged by the agency/person shall wear a photo identity card provided by the agency and approved by WBHIDCO Ltd..
- xv. The agency will be solely responsible for all payments and observance and compliance of relevant provision of laws/rules/regulations etc. in respect of his employees and the business of running the restaurant/food kiosk/canteen/food outlet. WBHIDCO Ltd. or his authorized representatives shall have no liabilities whatsoever with regard to such statutory compliances and payments.
- xvi. Sub-leasing, sub-letting of the food outlet will not be allowed.

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- xvii. WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever. In case of cancellation, no liability will be incurred by WB HIDCO Ltd. Further , WBHIDCO Ltd. may relax or change any term/condition of this notice in the interest of public service .
- xviii. The upfront payment of rent will have to be paid on monthly basis. The rent is payable after 30 days from the date of receiving of possession of food kiosk /food Outlet .
- xix. Before submitting any offer, the intending Agencies should make themselves acquainted thoroughly with the prevailing local conditions by way of actual inspection of the site and no claim whatsoever will be entertained after finalization of the EoI.
- xx. The agreement can be terminated in case of irregularities/ under-performance/ non-payment of upfront monthly License fee/suppression of facts by giving a written notice of one month.
- xxi. The agency will have to bear maintenance charge of internal cleaning.
- xxii. The maintenance and electricity charges will have to be paid by the agency/person separately.
- xxiii. GST @18% on Rent has to be paid by the successful agency.
- xxiv. The Earnest money deposit (EMD) will be converted to Security deposit for selected agency/person .
- xxv. **Out of 21 stalls at New Town Futsal and Hangout Zone, 5(five) stalls will be reserved for Economically Weaker Section(EWS), preferably from existing neighbourhood who are willing to shift to the Hangout Zone.**
- xxvi. An applicant may apply for both categories of shop (CATEGORY A and CATEGORY B) . However , only one shop will be allotted to one applicant in normal circumstances .
- xxvii. Venue of the Pre-Bid meeting will be office chamber of GM(Administration) at the 6th floor of HIDCO BHABAN , Premise no. 35-1111 , Biswa Bangla Sarani , 3rd Rotary , New Town , Kolkata -700 156 .

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2. SCHEDULE OF PROPERTY

Schedule of the Food Outlet for rent
(Kindly refer drawing attached herewith)

Sl. No.	Name of the Property	Location	Area
1	FOOD OUTLET No. 1,2,3,16,17,18 & 19 (Total-7) – CATEGORY A	NEWTOWN FUTSAL GROUND & HANGOUT SPACE	96.87 sq. ft.
2	FOOD OUTLET No. 4,5,6,7,8,9,10,11,12,13,14 ,15, 20 & 21 (Total -14) – CATEGORY B	NEWTOWN FUTSAL GROUND & HANGOUT SPACE	62 sq. ft.

3. **Monthly Rent** - Rs. 15 per sq. ft. + GST

4. **Earnest Money Deposit (EMD)**

All interested agencies have to deposit Rs. 3,000/- (Rupees three Thousand).

Earnest Money Deposit amounting to Rs. 3,000.00 (Rupees three thousand only) is to be deposited either online or offline in the form of NEFT/RTGS. **EMD in the form of IMPS/DD/PO shall not be accepted. Without submission of the EMD, the application will be summarily cancelled.** EMD of unsuccessful Bidders will be returned in due course.

BANK DETAILS for EMD through NEFT/RTGS :

1	Account Name	West Bengal Housing Infrastructure Development Corporation Ltd.
	Bank & branch name	Union Bank of India, Salt Lake City Branch
	IFS Code	UBIN 0810231
	Account number	102311011000134

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Confirmation on electronics transfer of EMD through NEFT/RTGS will have to be submitted as a soft copy (Scanned copies of the Originals) along with the EoI. The successful applicants will submit the hard copy of documents to the EoI inviting authority with his acceptance letter of the LoI within the specified time as mentioned in the LoI (Letter of Intent) . Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the tendering process and will be dealt with according to legal provisions including barring from participating in any tender/ auction / EoI submission process of WBHIDCO Ltd. for one year.

a) Refund of EMD: The Earnest Money of all the unsuccessful bidders deposited would be returned by WBHIDCO Ltd. after completion of this allotment process.

b) The EOI submitted by the applicant should be in the English language only. All the documents relating to the EOI (including brochures) supplied by the applicant should also be in English, and the correspondence between the applicant & WBHIDCO Ltd. will be in the English language only.

c) No claim for interest or compensation will be entertained with respect to any money or balance of payment that may be due or alleged to be due to the agency owing to any dispute between the contractor and WBHIDCO Ltd. or with respect to any delay in making payment of a progressive or final bill of the work, to the contractor.

d) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of bidding shall be reimbursable by WBHIDCO Ltd.. WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any reimbursement of any cost that might have been incurred by any Tenderer at any stage of Bidding.

e) Prospective applicants are advised to carefully note the minimum qualification criteria before tendering the bids.

f) If any discrepancy arises between two similar clauses on different notifications, the clause superseding others will be solely as per the discretion of the EOI inviting authority (WBHIDCO Ltd.).

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5. EOI Submission procedure

All interested agencies are requested to send the scanned copy of EMD along with the qualification documents in the email ID: hidcokiosk@wbhidco.in from the EOI submission start date. **This must be accompanied with a covering letter where Category of shops (CATEGORY A - 96.87 sq. ft. or CATEGORY B – 62 sq. ft. or BOTH) has to be categorically mentioned , along with address , an e-mail ID and mobile No. of the applicant , for future correspondence .**

The Hard copies of the qualification documents (PAN, Trade License ,GST Registration Certificate, P. Tax Registration Certificate) are to be submitted by successful applicants only along with with his acceptance letter of the Lol within the specified time as mentioned in the Lol (Letter of Intent) .

6. Evaluation procedure

- a) Upon receipt of applications from various interested agencies, WBHIDCO Ltd. will verify all the credentials submitted by them. Selection of the agencies will be done by the cumulative marks secured by them as per the schedule mentioned below. Successful applicants will be the one who will secure maximum marks vis-à-vis number of available food outlets for allotment . Qualifying marks will be 30 out of total 50 marks.

Sl No	Description of items	Marks assigned
1	Credentials (having experience in running the Food Kiosk/Outlet/Restaurant etc.)	15
2	Presentation	35
Total marks		50

7. CONTACT PERSON OF WBHIDCO

General Manager (Administration)
 WBHIDCO Limited, HIDCO Bhaban,
 35-1111, Biswa Bangia Sarani, 3rd Rotary,
 New Town, Kolkata-700156
 Telephone: 033-23246010, Email: gm.admin@wbhidco.in

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8. ELIGIBILITY CONDITIONS FOR AGENCIES

Scan Copies of PAN, Trade License, GST Registration Certificate and P. Tax Registration Certificate are mandatory documents to be submitted in this EOI.

The original documents in hard copy needs to be submitted as specified previously.

9. SITE INSPECTION

All intending applicants are advised to visit the site and inspect the status of the premises including the infrastructure at their own cost, before applying.

10. FORFEITURE OF EARNEST MONEY DEPOSIT (EMD)

In case the submitted documents are found false, their offer would stand cancelled, and the Earnest Money Deposit will automatically stand forfeited. **Also if a successful applicant after receiving Lol , didn't respond within specified time , then also EMD will be forfeited .** In addition to such forfeiture as stated above, the defaulting Agency may not be allowed to take part in any bids/ tender/ auction / EOI submission process, which may be held by WBHIDCO in future as stated previously .

11. PAYMENT SCHEDULE

Selected agency on signing of agreement will need to pay the rental amount within 10 days of issue of the rental invoice.

12. OBSERVANCE OF ACTS, RULES & REGULATIONS OF NEW TOWN

All successful applicants will have to abide by the Acts, Rules and Regulations framed/ to be framed from time to time by the Government of West Bengal or any subsidiary authority.

If any dispute/ difference arises relating to allotment, the decision of the authority of WBHIDCO Ltd. shall be final and binding upon all. Any dispute arising in respect of it ,shall be subject of the exclusive jurisdiction of the Hon'ble High Court at Calcutta .

Handwritten signature

GENERAL MANAGER (ADMIN)
WBHIDCO LTD.

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STREET NUMBER 628 (20.0 m. ROW)

6.0 m. WIDE (ROW) ROAD (Average 20'-0")



Futsal Court
20 MX 30M

PERIPHERIAL CANAL

HUME PIPE

LEGEND	SIZE(MM.)	NOS.
	3000X3000	7
	2400X2400	14

BA
02/05/23
General Manager (Engg-III)
WBHIDCO

NEWTOWN FUTSAL GROUND & HANGOUT SPACE