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(A Govt. of West Bengal Undertaking)
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Date – 21.10.2022

NOTICE INVITING EXPRESSIONS OF INTEREST FOR PLANNING, DESIGNING AND PERIODICAL ARCHITECTURAL SUPERVISION OF A PROPOSED UNDER-WATER PARK NEAR THE PROPOSED SUBMARINE MUSEUM SITE AT DIGHA IN EAST MEDINIPUR

Expressions of Interest (Eoi) are hereby invited by WBHIDCO from the registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms having experience of not less than five years in Planning, Designing and preparation of Drawings for construction of a proposed Under-Water Park near the proposed Submarine Museum at Digha in East Medinipur.

1. About the proposed Under-Water Park :

The proposed Park will be developed adjacent to the proposed Submarine Museum site at Digha. The Under-Water Park shall be an acrylic tunnel where the people are able to move along a travelator belt to marvel in the world of sharks and other beautiful marine life. The total land area of the Park will be notified later.

2. Scope of Work:

The work will include preparation of details of Architectural Drawings, Structural Designs including preparation of details of estimate of the proposed Park with bill of quantities including sanitary, plumbing, electrical, firefighting arrangements, air-conditioning, other ancillaries etc. The detailed estimate will have to be prepared on the basis of PWD schedules. In case of non-scheduled items, analysis of rates will have to be provided. In addition to the above, the work will also include periodical Architectural supervision of the construction work of the Park at site. The selected Design Consultant will have to carry out the following Consultancy Works :

- a) Environmental Impact Assessment of the Project including marine life.
- b) Architectural detailed Designs & Drawings including preparation of Plans, Elevations, Sections, Perspective Drawings, Architectural Details etc.
- c) Detailed Structural Designs and Drawings of the components of the Park including vetting of the Structural Designs of the said components. The vetting would be done by BESU, JU, IIT-Kharagpur or similar Institute as agreed upon by WBHIDCO.
- d) Detailed designs & drawings of Water Supply, Sewerage, Drainage, Electricals, Air-conditioning, drowning prevention, life saving arrangements, water filtration / circulation / purification system and other related ancillaries.
- e) Any change in Architectural and other Designs of the proposed Park as may be suggested by an Expert Panel must be done by the selected bidder free of cost. Any other unavoidable

change is also to be done by the selected bidder free of cost.

- f) Sanctioning of the Building Plans and obtaining other clearances relating to Coastal Activities and fire-fighting arrangements from the Statutory Authorities.
- g) Preparation of detailed estimate, bill of quantities for the proposed Park including ancillary works like electrical, sanitary, fire-fighting arrangements, air-conditioning etc.
- h) Preparation of Draft & Final Tender Documents which will include Technical Specifications & Bill of Quantities.
- i) Periodical Architectural supervision of the construction work including ancillary works

3. Eligibility Criteria :

SR. NO.	ELIGIBILITY CRITERIA	DOCUMENT PROOF
1	<ul style="list-style-type: none"> • The bidder may be a Company, Partnership Firm or Sole Proprietorship Firm. • The bidder shall be a single entity • The bidder shall be solvent at the date of bidding 	<ul style="list-style-type: none"> • Copy of Certificate of Incorporation / Registration under Companies Act 1956/2013 • Documentary proof for business operation in India
2	The bidder must be registered in India with an experience of working in India for at least 5 consecutive years	<ul style="list-style-type: none"> • Job Completion certificate/Work Order issued by the client
3	The bidder must have an experience of designing at least one similar type of building	<p>Work Completion Certificate + Work Order issued by the client and self-declaration with project details may please be submitted.</p> <p>The Managing Director or equivalent authorized signatory of the firm shall self-certify the projects, if the firm has done assignments based on Non-disclosure Agreements and cannot share the contract / work-order</p>
4	The Bidder should have a minimum average annual turnover of INR 1,00,00,000 (INR 2,00,00,000 for a Consortium) only and must have been a profit making organization for the last 3 (three) financial years	<p>Annual Audited Accounts of last 3 (three) financial years ending 31st March 2022 may please be submitted</p> <p>Certificate from the Statutory Auditor / CA clearly specifying the annual turnover for the specified years</p>
5	The Positive Net Worth (PNW) in each of the last three (3) financial years as on 31 st March 2022	<p>Audited and Certified Balance Sheet and Profit/Loss Account of last 3 (three) Financial Years should be enclosed</p> <p>Certificate from the Statutory auditor/ CA clearly specifying the net worth of the firm</p>

SR. NO.	ELIGIBILITY CRITERIA	DOCUMENT PROOF
6	The bidder must have Architects having experience in designing such projects on its pay-roll for the last 5 (five) years, and other related professionals shall be on their pay-roll or they shall be Associated Consultants having 5 years' experience in related fields.	Undertaking from the Signing Authority/ HR Head to this effect.
7	The Bidder should not have in the past 5 years, preceding the due date of this proposal, been (i) expelled from any project or contract by any government or government instrumentality (ii) barred by any government or government instrumentality in India	A self-declaration by the Lead member may be submitted in this regard.
8	Other legal documents <ul style="list-style-type: none"> • Trade License • GST Certificate • Income Tax Return (Latest 3 years) • Copy of PAN • Articles of Association/ Company • Registration (depending on company type) 	Copy of the valid documents
9	The bidder shall submit the Power of Attorney of Authorization for signing the bid in Rs.10.00 Non Judicial Stamp Paper.	Scanned copy of Power of Attorney needs to be submitted
10	The bidder must have a local office in Kolkata or a tie-up with a local Consultancy Firm	Proof of a local office in Kolkata / a tie-up with a local Consultancy Firm

Note :

- ***In case of a Consortium, the applicant will have to be the Lead Agency / Consultancy Firm of the Consortium and the dealings will be done with the Lead Agency / Consultancy Firm only. Necessary legal documents in support of formation of the Consortium mentioning the Lead Partner will have to be submitted.***
- ***In absence of any of the above, the bid will be treated as non-responsive and hence shall be rejected.***

4. Terms & Conditions :

- a) The Bidders must have GST Registration Certificate and IT & PAN valid at least up to the date of submitting their bids. Application for such Certificate addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
- b) An all-inclusive lump sum fee excluding GST will have to be quoted by the bidders at the

appropriate section of the e-tender portal. Disclosure or indication of quotation at any other section will lead to disqualification of the bidder. The payment of GST by the Consultant will be reimbursed if it is supported with valid documents.

- c) Before submitting any bid, the intending Bidders should make themselves thoroughly acquainted with the local conditions prevailing by actual inspection of the site, and take into consideration all aspects including actual size and availability of land, communication facilities, climatic conditions, availability of local labourers and market rates prevailing in the locality etc. As no claim whatsoever will be entertained on these counts afterwards.
- d) The work will have to be completed within six months from the date of issuance of Work Order.
- e) The selected bidder will have to enter into an agreement with WBHIDCO within 07 (seven) days from the date of issuing Work Order.
- f) Any bid document containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid may be considered informal.
- g) No conditional bid shall be accepted.
- h) A prospective bidder requiring any clarification about the EOI document and the scope of work may contact the undersigned through e-mail/ letter before the Pre-Bid Meeting. After the Pre-Bid Meeting, no request for any clarification in this regard will be entertained.
- i) On opening of bids, if required, the Bid Evaluation Committee may ask for supporting documents in respect of any claim of the bidder, and the bidder will have to submit the said documents as well as written clarifications as required by the committee within three days.
- j) The EOI response submitted by the bidder should be in English language only. All the documents relating to the EOI (including brochures) supplied by the bidder should also be in English, and the correspondence between the bidder & WB HIDCO will be in English language only.
- k) WBHIDCO reserves the right to accept / reject, at its sole discretion, any or all evaluated technical / financial bids of the bidders and cancel this bidding process without assigning any reason whatsoever.

5. **Payment Schedule :**

The Bidder will have to **quote a lump sum fee excluding GST** for the following works and the Consultancy Fee will be paid as a percentage of the Total Fee as mentioned against each item of works. Payments will, however, be released only after approval by the Competent Authority. The payment of GST will be made to the selected Bidder if it is applicable for such Consultancy Services.

- a) Clearances of Environment Impact Assessment and other Coastal Activities from the

Statutory Authorities – 10%

- b) Preparation of details of Architectural designs & drawings : -
 - i) Concept drawings – 10%
 - ii) Detailed Architectural designs & drawings – 10%
- c) Preparation and sanction of Building Plans from Statutory Authority – 5%
- d) Preparation of Details of Structural designs & drawings including vetting of the same – 15%
- e) Preparation of details of other services mentioned below – 25%
 - i) Sanitary and Plumbing designs & drawings
 - ii) Electrical designs & drawings
 - iii) Fire-fighting arrangements
 - iv) Air-conditioning Systems
 - v) drowning prevention
 - vi) life saving arrangements
 - vii) water filtration / circulation / purification system
 - viii) other ancillaries etc.
- f) Preparation of Tender Documents including Bill of Quantities, Specifications etc. – 15%
- g) Periodical Architectural Supervision during construction period – 10%
- h) All other relevant works as applicable within these parameters

It may be noted that payments shall be based on progress of works as stated above. A maximum of 95% (ninety five percent) payment shall be made on achieving 100% (hundred percent) of each item of works. Balance 5% (five percent) payment shall be made on completion of the whole project and on carrying out modifications, if any, successfully. If no component of the works as stated above is executed by the selected bidder, for whatsoever reason, no payment shall be made. Fees to be paid for obtaining Building Plan Sanction and other clearances as mentioned above will be either paid by WBHIDCO or reimbursed to the Design Consultant.

6. Team Composition : -

The Bidder will have to submit names with resumes for the key experts as mentioned below : -

Sr. No	Position	Qualification & Skills	Experience
KEY EXPERTS			
1	Lead Architect	Bachelors in Architecture	<ul style="list-style-type: none"> At least 10Years' experience
2	Structural Engineers	Masters Degree in Civil Engineering / Structural Engineering	<ul style="list-style-type: none"> At least 10 years' experience in related assignment
3.	Electrical Engineering Expert	B-Tech in Electrical/ Power Engineering	<ul style="list-style-type: none"> 5 years' similar experience
4.	AC-Ventilation Expert	B-Tech in Electrical / Mechanical Engineering	<ul style="list-style-type: none"> 5 years' similar experience
5.	Sanitary & Plumbing Experienced Person	Graduate in Civil Engineering	<ul style="list-style-type: none"> 5 years' similar experience

6.1 The team leader shall be present in the city throughout the project period.

6.2 At the time of preparing the designs & drawings, desired Key Professionals / Development Professionals are to be stationed in the city for at least 15 working days in a month.

6.3 During implementation phase, adequate number of site engineers and dedicated quality control team need to be stationed permanently in the city.

6.4 A detailed deployment plan shall have to be submitted in the Methodology & work plan. The breakup of cost for the said deployment shall have to be provided.

6.5 The desired Key Professionals/ Development Professionals shall visit at least once in fortnight and also as and when required during the implementation phase of individual sub projects. Moreover, the total number of days spent in the town shall not be less than 5 days in a month.

7. Execution of the Assignment :

a) The detailed drawings shall be submitted by the Design Consultant to WBHIDCO within 3 (three) months from the date of issuance of Work Order. They shall, however, get the said drawings sanctioned within 6 (six) months from the date of issuance of Work Order.

b) A time schedule for each stage of work as per the items of work mentioned under Clause 5 (Payment Schedule) shall be submitted by the Design Consultant to WBHIDCO for approval.

c) The Design Consultant shall supply to WBHIDCO, free of cost, up to 6 (six) sets of drawings in Hard Copy and also in Soft Copy.

8. Selection / Acceptance of the successful Bidder :

a) Selection Methodology :

- The selection/acceptance of the bid / offer shall be made by a panel of experts to be constituted by WB HIDCO
- The accepting authority reserves the right to reject any or all of the bid(s) / offer(s) received including the lowest bid/offer without assigning any reason whatsoever to the bidders.
- The bid evaluation will be done in 2 phases – Technical Bid Evaluation & Financial Bid Evaluation. The total score for the bid evaluation is 100 marks, out of which 70 marks are allotted for Technical Bid Evaluation and 30 marks for Financial Bid Evaluation. The participants will have to score minimum 50% in the Technical Bid Evaluation to be eligible for the second phase selection. The Technical Bid Evaluation will be based on the criteria as set out in the table given below. The Financial Proposals of only Technically Qualified Bidders will be opened for further consideration. The Bidder (L1) who has quoted the lowest price will be given a score of 30. The other Bidders (N, N1, N2, N3 etc.) will be allotted scores based on the score of L1 as per the formula :“L1/N x 30”. The total score of an eligible Bidder will be calculated combining the Technical Score and Financial Score. The bidder obtaining the highest score will be declared as the successful bidder in this Design Competition and awarded the Consultancy Work of this Project.
- For selection/finalization of the offer/bid, all the bidders who satisfy the eligibility criteria will have to make a presentation of their Architectural Designs before a Panel of Experts to be constituted by WB HIDCO. During presentation, the bidders will have to present their concept designs including plans, elevations and sections to visualize the proposed Park along with at least three dimensional drawings preferably from different angles and also to provide internal view of the Park situated under water. The participants will have to arrange for Laptops, Computers etc. WB HIDCO will arrange for venue of the presentation.

b) Technical Evaluation Framework :

Sr. No.	Particulars	Maximum Marks	Marking Criteria
1	Technical Capacity : Aggregate Experience	15	Designing of similar type of Buildings with a project cost of at least 40 Cr each 1 No = 5 2 Nos. =10 > 2 Nos. = 15
2	Project Plan, Design & Concept	55	

Sr. No.	Particulars	Maximum Marks	Marking Criteria
2A	Design configuration – conceptual planning & architectural layouts	35	Bidder to demonstrate in their proposal how the design stands as unique within the area and marks its existence as a land mark property for the city
2B	Design attractiveness – Aesthetics, façade, Environment friendliness, energy efficiency	20	Bidder to demonstrate the environment friendly and energy efficient approaches being considered

9. Bidding Process :

- a) The bid documents containing the company profile and work experience of the bidder will have to be uploaded on the e-portal of NIC in (.rar) file.
- b) The financial bid will have to be uploaded on the e-portal of NIC in (.rar) file.
- c) WBHIDCO Ltd. authority reserves the right to cancel the E.O.I. due to unavoidable circumstances and no claim in this respect will be entertained.
- d) A Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Financial Bid / Sealed Bid.
- e) There shall be no provision of Arbitration.

10. Schedule of Dates :

Sl. No.	Schedule	Date & Time
1.	Online Publication of e-tender	21.10.2022 at 6 PM
2.	Online downloading of bid documents	22.10.2022 at 11 AM
3.	Pre-bid meeting (to be held in the 3 rd floor Conference Room of 'HIDCO BHABAN' in New Town, Kolkata)	09.11.2022 at 3 PM
4.	Start date of Bid Submission through on-line mode.	19.11.2022 from 11 AM
5.	Last Date of Submission of Bids through on-line mode.	30.11.2022 up to 6 PM
6.	Opening of Technical Bids	07.12.2022 at 12 noon
7.	Online publication of the result of Technical Evaluation	To be notified later
8.	Opening of Financial Bids	To be notified later
9.	Online publication of the final selection	To be notified later

**Chief Planner
WBHIDCO**

Annexures

a. **Annexure I: Covering Letter for submission of EOI**

(To be submitted on the letterhead of the bidder)

(Date)

To,

Ref: <Expression of Interest Notice No. & date (to be quoted)>

Sub: Submission of an EoI for "the Consultancy Work of Planning, Designing & Periodical Architectural Supervision for construction of an Under-Water Park near the proposed Submarine Museum site at Digha in East Medinipur"

Dear Sir/Madam,

We have examined the EOI document, we, the undersigned, herewith submit our EOI in response to your EOI no. _____ dated _____ for "the Consultancy Work of Planning, Designing & Periodical Architectural Supervision for construction of an Under-Water Park near the proposed Submarine site at Digha in East Medinipur", in full conformity with the said EOI document.

- i. We have read the provisions of the EOI document and confirm that these are acceptable to us. We further declare that additional conditions, variations, deviations, if any, found in our EOI shall not be given effect to.
- ii. We agree to abide by this EOI, consisting of this letter, the detailed response to the EOI and all attachments, for a period of 180 days from the date of submission of the bid.
- iii. We would like to declare that we are not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment and we are not under a declaration of ineligibility for corrupt or fraudulent practices
- iv. We would like to declare that there is no conflict of interest in the services that we will be providing under the terms and conditions of this EOI.
- v. We hereby declare that all the information and statements made in this EOI are true and accept that any misrepresentation contained in it may lead to our disqualification.

vi. We understand you are not bound to shortlist / accept any EOI you receive

Yours sincerely,

Signature of the Authorized Signatory and Seal of the bidder

Name:

Designation:

Date:

b. **Annexure II: Details of the Responding Bidder**(To be submitted on the letterhead of the bidder)

1.	Name of the company	
2.	Official address	
3.	Phone No. And Fax No.	
4.	Corporate Headquarters Address	
5.	Phone No. And Fax No.	
6.	Web Site Address	
7.	Details of Company's Registration (Please enclose copy of the company registration document)	
8.	Name of Registration Authority	
9.	Registration Number and Year of Registration	
10.	Company's Revenue for the last 3 years (Year wise)	
11.	Company's net worth for the last year	

Signature of the Authorized Signatory and Seal of the bidder

Name:

Designation:

Date:

c. **Annexure III: Financial Capability**(To be submitted on the letterhead of the bidder)

FINANCIAL CAPABILITY

FINANCIAL INFORMATION

Sl. No.	Name of the Bidder	Turnover (Rs/Lakh)		
		2019-20	2020-21	2021-22
1				

Signature of the Authorized Signatory and Seal of the bidder

Name:

Designation:

Date:

d. **Annexure IV: Declaration for not being blacklisted**(To be submitted on the letterhead of the bidder)

Self-declaration for not being blacklisted by any Government Entity

(Date)

To,

Sub: Submission of EOI for the "the Consultancy Work of Planning, Designing & Periodical Architectural Supervision for construction of an Under-Water Park near the proposed Submarine Museum site at Digha in East Medinipur"

Ref: EoI Notice No. <to be quoted> dated <to be quoted>

Dear Sir/Madam,

In response to the above mentioned EOI I/We, _____, as _____
<Designation> of M/s _____, hereby declare that we are having unblemished past record and are not declared blacklisted or ineligible to participate for bidding by any State/Central Government, Semi-Government or PSU.

Sincerely,

Signature of the Authorized Signatory and Seal of the bidder

Name:

Designation:

Date:

- e. **Annexure V: Details of Projects undertaken**(To be submitted on the letterhead of the bidder)

Assignment Name:		
Location in India:	Duration of Assignment:	
Name of Client:	Total Project Value:	
Address of the Client:	Value of the services provided by the bidder:	
Start date:	Completion date:	No. of person-months of the assignment:
Narrative description of Project:		
Description of actual services provided:		

Signature of the Authorized Signatory and Seal of the bidder

Name:

Designation:

Date:

- f. **Annexure VI : Quotation of lump sum fee excluding GST for the Consultancy Work of Planning, Designing & Periodical Architectural Supervision for construction of an Under-Water Park near the proposed Submarine Museum site at Digha in East Medinipur in response to EoI Notice No. <to be quoted> dated <to be quoted>** (To be submitted on the letterhead of the bidder)

Rs. (in words) only

Signature of the Authorized Signatory and Seal of the bidder

Name:

Designation:

Date: