



West Bengal Housing Infrastructure Development Corporation Limited

(A Govt. of West Bengal Undertaking)

HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3rd Rotary,
New Town, Kolkata-700156

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No. 2838/HIDCO/ADMN/3330/2017

Date: 10.11.2025

EXPRESSION OF INTEREST

EXPRESSION OF INTEREST FOR "RENTING OUT SPACE FOR OPERATING SWEET SHOP AT MISTI HUB, ECO PARK GATE NO 3, NEWTOWN, KOLKATA"

WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. (WBHIDCO), an enterprise under the P&AR Department, Govt. of West Bengal, invites offers from **eligible, reputed, renowned and resourceful over 50 years old agencies for operating sweet stall for selling of sweets and confectionary as well as serving soft drinks on regular basis**, subject to issuance of License from Competent Authority at various locations of New Town, Kolkata, on monthly License fee basis.

The applicant agencies are advised to carefully read all the 'Terms & Conditions' contained in this EOI. They should particularly go through all the mandatory eligibility requirements. Agencies desirous of participating in the EOI should submit the documents mentioning the name and location of the Sweet Shop. The detailed EOI document is available at <https://www.wbidcoltd.com>.

Applications submitted by the intending agency will be evaluated as per norms laid down in this regard. WBHIDCO Ltd. reserves the right to accept / reject any or all offers at its sole discretion without assigning any reason whatsoever and the same will be binding on the Applicants.

Schedule of Dates

Sl. No.	Activity	Date & Time
1	EOI Publish Date	10- 11-2025
2	Pre-bid meeting Date	14- 11-2025: 03:00PM
3	EOI Submission Start Date	25-11-2025:11:00AM
4	EOI Submission End Date	25-11-2025:04:00PM
5	Technical Presentation on Proposal	To be notified
6	Publication of list for the successful agencies	To be notified

THE OFFER

WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. (WBHIDCO), invites offers from **eligible, reputed and resourceful agencies for operating sweet shop for selling of prepared sweet shop and ready food and confectionary as well as serving Soft Drinks on regular basis**, subject to issuance of License from Competent Authority at various locations of New Town, Kolkata, on monthly License fee basis.

1. TERMS AND CONDITIONS

- i.** Expression of Interest is being invited for getting possession on rental basis as per the schedule of property under clause 2 of the EOI. WBHIDCO, however, reserves the right to cancel the EOI at any stage prior to the signing of the agreement. WBHIDCO shall not be liable to pay any compensation to any agency for any loss that they may incur due to such cancellation.
- ii.** This EOI is governed by the TERMS & CONDITIONS as contained herein.
- iii.** The agencies already in possession of another Sweet Shop/canteen/food outlet under WBHIDCO / NKDA will not be eligible for participating in this EOI.
- iv.** The selected Agency will have to enter into a renewable agreement of eleven months with WBHIDCO Ltd. within 15 (Fifteen) days from the date of issuance of LOA and it may further be extended for 11 months if considered satisfactory by the authority of WBHIDCO Ltd., subject to enhancement of 3% of rent, Electricity & Other charges as specified in the notice which may be revised time to time by the licensor.
- v.** WBHIDCO, however, reserves the right to accept/reject any or all of the Bids without assigning any reasons thereof and the decision of WBHIDCO would be final and binding upon the Agencies.
- vi.** The agencies who have either been blacklisted from participation in any tender/quotation of HIDCO/NKDA/any office/organization earlier or have record of defaulted in payment of rent to HIDCO/NKDA are not eligible to apply.
- vii.** The agencies who have been disqualified from running their business earlier at HIDCO / NKDA allotted space due to non-observance of required terms and conditions and whose letter of allotment/acceptance has been cancelled by the Competent Authority, are not eligible to apply.
- viii.** The entire arrangement should be made in pollution free manner. In case of any deviation, the contract shall also be liable to be cancelled.
- ix.** Bidder shall also be liable to pay property tax/Service Charge and any other charges/fees imposed by the local authority or any other authority for the space occupied by him.
- x.** The waste materials generated out of the running of the Sweet Shop /canteen/food outlet will be handled by the agency as per rules and guidance of New Town Kolkata Development Authority (NKDA) for collection by their solid waste management staff from a particular point as decided by the NKDA. NKDA will clear and replace the waste bins from time to time in normal way. But, if required, the agency may keep separate waste bins to store the garbage at their own arrangement and no littering will be allowed under any circumstances. The agency will be responsible for elimination of the littering and penalty will be imposed for such deviation. WBHIDCO Authority reserves the right to cancel the rent agreement in such cases.
- xi.** The sweet items should have nutritious value and may be inspected daily by the concerned authority.

- xii. The selected agency shall be bound to comply with the requisition and direction of the WBHIDCO's authorized representative(s).
- xiii. The Licensee shall at the beginning of each quarter within first 7 working days submit the quarterly License fee/rent to WBHIDCO Ltd. in advance by way of Bank draft drawn in favour of WBHIDCO LTD, payable at Kolkata or through e-transaction to WBHIDCO A/c , in default of which a penal interest at an uniform rate of 10% per annum as a simple interest or @ 1% simple interest per month from the period of default on pro-rata basis for period less than 10 (ten) months and thereafter @ 10% per annum for the period of default shall be applicable. Duration of default for calculation of penal interest shall commence from 8th working day of the quarter in question. Further, non-payment of rent for a quarter (3 months) shall be treated as violation of terms and conditions of the contract and this agreement may be liable to be terminated by WBHIDCO, the LICENSOR on this ground.
- xiv. The agency will be responsible for maintaining high standards of hygiene and cleanliness in the shop and for full observance of all relevant regulations of Government / WBHIDCO authority. The agency shall ensure that staff engaged for the purpose is well trained, polite, and free from communicable diseases. The staff should be well dressed in a uniform whose design shall have prior approval of the WBHIDCO authority or his authorized representative(s). Each employee shall wear a photo identity card provided by the agency and approved by WBHIDCO.
- xv. The agency will be solely responsible for all payments and observance and compliance of relevant provision of laws/rules/regulations etc. in respect of his employees and the business of running the Sweet Shop /canteen/food outlet. WBHIDCO authority or his authorized representatives will have no liabilities whatsoever with regard to such statutory compliances and payments.
- xvi. Sub-leasing, sub-letting of the Sweet Shop /canteen/food outlet will not be allowed.
- xvii. WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever. In case of cancellation, no liability will be incurred by WB HIDCO Ltd.
- xviii. Before submitting any offer, the intending Agencies should make themselves acquainted thoroughly with the prevailing local conditions by way of actual inspection of the site and no claim whatsoever will be entertained after finalization of the bid.
- xix. The agreement can be terminated in case of irregularities/ under-performance/ non-payment of upfront monthly License fee/suppression of facts by giving a written notice of one month.
- xx. The agency will have to bear maintenance charge of internal cleaning.
- xxi. The agency will be responsible for maintaining high standards of hygiene and cleanliness in the Sweet Shop and storeroom and for full observance of all relevant regulations of Government / WBHIDCO authority.
- xxii. . The bidder shall have average annual turnover of at least 50 Lakh in the last 3 financial year ENDING ON 2024-25

2. SCHEDULE OF PROPERTY

Schedule of the Sweet Shop /canteen/food outlet available for rent

Sl. No.	Sweet outlet Name	Location	Area
1	Sweet Shop No.7	Eco Park Gate No. 3	AC - 162 sq. ft.

3. Monthly Rent

- a. Air Conditioned Space: -Per month Rent Rs.10,585/- plus GST.
- b. Electricity and Maintenance charges Rs.20,897 (including GST)

4. Earnest Money Deposit (EMD)

All interested agencies have to deposit Rs. 1,00,000/- as EMD in the form of Demand Draft in favour of WBHIDCO Ltd.

5. Submission procedure

All interested agencies are requested to send the copy of Demand Draft (EMD) along with the qualification documents in the email ID: rent@wbhidco.in from the EOI submission start date. The interested agencies are requested to mention the name and location of food shop no.7 in the subject of the email.

The Hard copies of the proposal documents along with original EMD to be submitted within 7 days from the date of submission of application.

6. Evaluation procedure

Upon receipt of applications from various interested agencies, WBHIDCO will verify all the credentials submitted by them. Selection of the agencies will be done by the cumulative marks secured by them as per the scheduled mentioned below. Winner will be the one who will secure maximum marks. Qualifying marks will be 30 out of total 50 marks.

SI No	Description of items	Marks assigned
1	Credentials (having long experience in running the Sweet business. Etc)	15
2	Presentation	35
Total marks		50

7. CONTACT PERSON OF WBHIDCO

General Manager (Commercial)
WBHIDCO Limited, HIDCO Bhaban,
35-1111, Biswa Bangia Sarani, 3rd Rotary,
New Town, Kolkata-700156
S.O.(Land) mobile no. 9231584693, Email: rent@wbhidco.in

8. ELIGIBILITY CONDITIONS FOR AGENCIES

Scan Copies of PAN, Trade License, FSSAI, GST Registration Certificate, P. Tax Registration Certificate & its up to date receipt of payment required and **at least 50 year's experience in the sweet manufacturing & selling is a must.**

The documents in hard copy needs to be submitted as specified in the EOI document.

9. FORFEITURE OF EARNEST MONEY DEPOSIT (EMD)

In case the submitted documents are found false, their offer would stand cancelled, and the Earnest Money Deposit will automatically stand forfeited. In addition to such forfeiture as stated above the defaulting Agency may not be allowed to take part in any of the bids which may be held by WBHIDCO in future.

10. PAYMENT SCHEDULE

The payment of license fee will have to be paid on quarterly basis in advance. The license fee is payable immediately after 90 days from the date of receiving of LOA. The licence fee will be increased @ 3% after every 11 months.

11. OBSERVANCE OF ACTS, RULES & REGULATIONS OF NEW TOWN

All successful applicants will have to abide by the Acts, Rules and Regulations framed/ to be framed from time to time by the Government of West Bengal or any subsidiary authority.

If any dispute/ difference arises relating to allotment, the decision of the authority of WBHIDCO shall be final and binding upon all. Any dispute arising in respect of it shall be subject to the exclusive jurisdiction of the Kolkata High court

12. All Documents

a. The participant must submit their doc in 02 (two) separate sealed envelopes i.e. packet (A), and packet (B), On every packet the name of the Bidder has to be written clearly.

b. Packet (A) will contain Earnest Money Deposit amounting to Rs.1,00,000/- drawn on any scheduled Bank in the form of Bank Draft in favour of WBHIDCO Ltd payable at Kolkata. Without submission of the EMD, the application will be considered summarily cancelled. EMD of unsuccessful Bidders will be returned in due course. Successful bidder has to submit Bank Guarantee equal to three months License fee and such Bank Guarantee shall have to be remain in force throughout the agreement period. EMD of successful Bidder will be refunded after furnishing the said Bank Guarantee.

c. Packet (B) will contain (a) application for the Sweet shop at misti hub Eco Park , Gate No .3, New Town, Kolkata referring memo no. and date of this EOI and mentioning name and address of the Bidder, (b) Copy of valid Pan issued by the Income Tax Dept. Government of India, (c) Valid registration no. (GSTIN) GST Act,2017 (d) Valid Trade License and (e) Audited Balance Sheet for last three years (f) Credentials in support of experience of running such type of business, (g) Valid license issued by FS & SAI.

d. All the above sealed covers must be super scribed "Proposal for operating a Sweet shop 7 at misti hub in Eco Park , Gate No .3, New Town, Kolkata" and should be put in a bigger packet.


GENERAL MANAGER (Commercial)
WBHIDCO LTD.