



**West Bengal Housing Infrastructure Development Corporation Limited**

(A Govt. of West Bengal Undertaking)

HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3<sup>rd</sup> Rotary,  
New Town, Kolkata-700156

**Telephone No. (033) 2324-6037/38**

**e-mail: [info@wbhidco.in](mailto:info@wbhidco.in) website: [www.wbhidcoltd.com](http://www.wbhidcoltd.com)**

No. 2058 /HIDCO/ADMIN-3906/2021

Date: 01.08.2022

**EXPRESSION OF INTEREST**

**EXPRESSION OF INTEREST FOR "RENTING OUT SPACE FOR OPERATING RESTAURANT/FOOD KIOSK/CANTEEN/FOOD OUTLET AT ECO PARK, GATE 1, NEWTOWN, KOLKATA"**

**WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.** (WBHIDCO), an enterprise under the Housing Department, Govt. of West Bengal, invites offers from **eligible, reputed and resourceful agencies for operating restaurant/food kiosk/canteen/food outlet for selling of prepared food and ready food and confectionary as well as serving soft drinks on regular basis**, subject to issuance of License from Competent Authority at various locations of New Town, Kolkata, on monthly License fee basis.

The applicant agencies are advised to carefully read all the 'Terms & Conditions' contained in this EOI. They should particularly go through all the mandatory eligibility requirements. Agencies desirous of participating in the EOI should sent an email in the e-mailed ID [hidcokiosk@wbhidco.in](mailto:hidcokiosk@wbhidco.in) mentioning the name and location of the restaurant/food kiosk/canteen/food outlet. The detailed EOI document is available at <https://www.wbhidcoltd.com>.

Applications submitted by the intending agency will be evaluated as per norms laid down in this regard. WBHIDCO Ltd. reserves the right to accept / reject any or all offers at its sole discretion without assigning any reason whatsoever and the same will be binding on the Applicants.

**Schedule of Dates**

Sl. No.	Activity	Date & Time
1	EOI Publish Date	01-08-2022
2	Pre-bid meeting Date	05-08-2022: 02:00PM
3	EOI Submission Start Date	02-08-2022:10:00AM
4	EOI Submission End Date	12-08-2022:06:00PM
5	Technical Presentation on Proposal	To be notified
6	Publication of list for the successful agencies	To be notified

GENERAL MANAGER (ADMIN)  
WBHIDCO LTD.

## **THE OFFER**

**WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.** (WBHIDCO), an enterprise under the Housing Department, Govt. of West Bengal, invites offers from **eligible, reputed and resourceful agencies for operating restaurant/food kiosk/canteen/food outlet for selling of prepared food and ready food and confectionary as well as serving Soft Drinks on regular basis**, subject to issuance of License from Competent Authority at various locations of New Town, Kolkata, on monthly License fee basis.

### **1. TERMS AND CONDITIONS**

- i.** Expression of Interest is being invited for getting possession on rental basis as per the schedule of property under clause 2 of the EOI. WBHIDCO, however, reserves the right to cancel the EOI at any stage prior to the signing of the agreement. WBHIDCO shall not be liable to pay any compensation to any agency for any loss that they may incur due to such cancellation.
- ii.** This EOI is governed by the TERMS & CONDITIONS as contained herein.
- iii.** The agencies already in possession of another restaurant/food kiosk/canteen/food outlet under WBHIDCO / NKDA will not be eligible for participating in this EOI.
- iv.** The selected Agency will have to enter into a renewable agreement of eleven months with WBHIDCO Ltd. within 15 (Fifteen) days from the date of issuance of LOA and it may further be extended for 11 months if considered satisfactory by the authority of WBHIDCO Ltd., subject to enhancement of 3% of rent for consecutive terms.
- v.** Application with relevant documents towards renting of restaurant/food kiosk/canteen/food outlet will be considered on first come first serve basis.
- vi.** EOI opening time and other dates & times mentioned in the EOI document may be treated as (IST) Indian Standard Time only.
- vii.** WBHIDCO, however, reserves the right to accept/reject any or all of the Bids without assigning any reasons thereof and the decision of WBHIDCO would be final and binding upon the Agencies.
- viii.** The agencies who have either been blacklisted from participation in any tender/quotation of HIDCO/NKDA/any office/organization earlier or have record of defaulted in payment of rent to HIDCO/NKDA are not eligible to apply.
- ix.** The agencies who have been disqualified from running their business earlier at HIDCO / NKDA allotted space due to non-observance of required terms and conditions and whose letter of allotment/acceptance has been cancelled by the Competent Authority, are not eligible to apply.
- x.** The entire arrangement should be made in pollution free manner. In case of any deviation, the contract shall also be liable to be cancelled.
- xi.** Sufficient fire safety measures should be arranged by the agency and the agency should obtain Fire License Certificate, if required.
- xii.** The waste materials generated out of the running of the restaurant/food kiosk/canteen/food outlet will be handled by the agency as per rules and guidance of New Town Kolkata Development Authority (NKDA) for collection by their solid waste management staff from a particular point as decided by the NKDA. NKDA will clear and replace the waste bins from time to time in normal way. But, if required, the agency may keep separate waste bins to store the garbage at their own arrangement and no littering will be allowed under any circumstances. The agency will be responsible for elimination of the littering and penalty will be imposed for such deviation. WBHIDCO Authority reserves the right to cancel the rent agreement in such cases.

- xiii.** The food items should have nutritious value and may be inspected daily by the concerned authority.
- xiv.** The selected agency shall be bound to comply with the requisition and direction of the WBHIDCO's authorized representative(s).
- xv.** The successful agency himself shall have to procure all materials/items required for running the business and will run the business by their own employees. No material will be issued by WBHIDCO Ltd.
- xvi.** The agency will be responsible for maintaining high standards of hygiene and cleanliness in the cafeteria and for full observance of all relevant regulations of Government / WBHIDCO authority. The agency shall ensure that staff engaged for the purpose is well trained, polite, and free from communicable diseases. The staff should be well dressed in a uniform whose design shall have prior approval of the WBHIDCO authority or his authorized representative(s). Each employee shall wear a photo identity card provided by the agency and approved by WBHIDCO.
- xvii.** The agency will be solely responsible for all payments and observance and compliance of relevant provision of laws/rules/regulations etc. in respect of his employees and the business of running the restaurant/food kiosk/canteen/food outlet. WBHIDCO authority or his authorized representatives will have no liabilities whatsoever with regard to such statutory compliances and payments.
- xviii.** Sub-leasing, sub-letting of the restaurant/food kiosk/canteen/food outlet will not be allowed.
- xix.** WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever. In case of cancellation, no liability will be incurred by WBHIDCO Ltd.
- xx.** The upfront payment of License fee will have to be paid on monthly basis. The License fee is payable from the date of receiving of possession of restaurant/food kiosk/canteen/food outlet or from the date of execution of agreement whichever is earlier.
- xxi.** Before submitting any offer, the intending Agencies should make themselves acquainted thoroughly with the prevailing local conditions by way of actual inspection of the site and no claim whatsoever will be entertained after finalization of the bid.
- xxii.** The agreement can be terminated in case of irregularities/ under-performance/ non-payment of upfront monthly License fee/suppression of facts by giving a written notice of one month.
- xxiii.** The agency will have to bear maintenance charge of internal cleaning.
- xxiv.** The Electricity charges will have to be paid by the agency separately.
- xxv.** GST @18% on Rent has to be paid by the successful agency.
- xxvi.** The agency will be responsible for maintaining high standards of hygiene and cleanliness in the restaurant/food kiosk/canteen/food outlet, dining area and storeroom and for full observance of all relevant regulations of Government / WBHIDCO authority.

## **2. SCHEDULE OF PROPERTY**

### **Schedule of the restaurant/food kiosk/canteen/food outlet available for rent**

<b>Sl. No.</b>	<b>restaurant/food kiosk/canteen/food outlet Name</b>	<b>Location</b>	<b>Area</b>
1	Food Outlet	Inside Eco Park Gate No. 1	AC – 338 sq. ft. Non AC - 115 sq. ft. Total – 453 sq. ft.

### **3. Monthly Rent**

- Air Conditioned: - Rs. 54 / sq. ft.
- Non Air Conditioned: - Rs. 36 / sq. ft.

### **4. Earnest Money Deposit (EMD)**

All interested agencies have to deposit Rs. 10,000/- (Rupees Ten Thousand) as EMD in the form of Demand Draft in favour of WBHIDCO Ltd.

### **5. Submission procedure**

A single agency can apply for only one restaurant/food kiosk/canteen/food outlet at a time. Application for multiple restaurant/food kiosk/canteen/food outlet from a single agency will summarily be rejected. All interested agencies are requested to send the copy of Demand Draft (EMD) along with the qualification documents in the email ID: [hidcokiosk@wbhidco.in](mailto:hidcokiosk@wbhidco.in) from the EOI submission start date. This is a continuous process inasmuch as the process continues without any last date till all spaces are allotted. The interested agencies are requested to mention the name and location of the kiosk/outlet/Canteen/Restaurant in the subject of the email.

The Hard copies of the proposal documents along with original EMD to be submitted within 7 days from the date of submission of application.

### **6. Evaluation procedure**

Upon receipt of applications from various interested agencies, WBHIDCO will verify all the credentials submitted by them in sequence of submission (only the computer-shown receiving time would be considered). Selection of the agencies will be done by the cumulative marks secured by them as per the scheduled mentioned below. Winer will be the one who will secure maximum marks. Qualifying marks will be 30 out of total 50 marks.

<b>Sl No</b>	<b>Description of items</b>	<b>Marks assigned</b>
1	Credentials (having experience in running the Food Kiosk/Outlet/Restaurant.etc)	15
2	Presentation	35
Total marks		50

### **7. CONTACT PERSON OF WBHIDCO**

General Manager (Administration)

WBHIDCO Limited, HIDCO Bhaban,  
35-1111, Biswa Bangia Sarani, 3<sup>rd</sup> Rotary,  
New Town, Kolkata-700156  
Telephone: 033-23246010, Email: gm.admin@wbhidco.in

**8. ELIGIBILITY CONDITIONS FOR AGENCIES**

Scan Copies of PAN, Trade License, FSSAI, GST Registration Certificate, P. Tax Registration Certificate & its upto date receipt of payment required specified in this EOI.

The original documents in hard copy needs to be submitted as specified in the EOI document.

**Note that, no previous experience in similar business is required for participation.**

**9. SITE INSPECTION**

All intending applicants are advised to visit the site and inspect the status of the premises including the infrastructure at their own cost, before applying.

**10. FORFEITURE OF EARNEST MONEY DEPOSIT (EMD)**

In case the submitted documents are found false, their offer would stand cancelled, and the Earnest Money Deposit will automatically stand forfeited. In addition to such forfeiture as stated above the defaulting Agency may not be allowed to take part in any of the bids which may be held by WBHIDCO in future.

**11. PAYMENT SCHEDULE**

Selected agency on signing of agreement will need to pay the rental amount within 10 days of issue of the rental invoice.

**12. OBSERVANCE OF ACTS, RULES & REGULATIONS OF NEW TOWN**

All successful applicants will have to abide by the Acts, Rules and Regulations framed/ to be framed from time to time by the Government of West Bengal or any subsidiary authority.

If any dispute/ difference arises relating to allotment, the decision of the authority of WBHIDCO shall be final and binding upon all. Any dispute arising in respect of it shall be subject to the exclusive jurisdiction of the Kolkata High court

  
GENERAL MANAGER (ADMIN)

WBHIDCO LTD.