



**West Bengal Housing Infrastructure Development Corporation Limited**

(A Govt. of West Bengal Undertaking)

HIDCO BHABAN, Premises No.35-1111, Biswa Bangla Sarani, 3<sup>rd</sup> Rotary, New Town, Kolkata-700156

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Memo No: 3875/HIDCO/Admn-2628/2013

Date: 24/12/2020

### **NOTICE FOR e-AUCTION**

[e-auction ID : 2020\_WB\_1753]

**E-AUCTION FOR RENTING OUT SPACE FOR RUNNING FOOD COURT WITHIN ECO PARK, NEW TOWN, KOLKATA  
ON MONTHLY LICENSE FEE BASIS**

**WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.** (WBHIDCO), an enterprise under the Department of Urban Development & Municipal Affairs, Govt. of West Bengal, invites offers from sole Proprietorship Firm/Partnership Firm/Indian Company registered under the Companies Act, 2013 or erstwhile Companies Act/Registered NGO/Trust/PSU or Statutory Body or Cooperative Society registered with appropriate authority for running of Food Court at Eco Park, New Town, Kolkata for selling of prepared food and ready food and confectionary as well as serving Hard Drinks on regular basis and also for national and international seminar / conferences, if any, subject to issuance of License from Competent Authority on monthly License fee basis through e-auction process to be conducted through the e-Auction Portal <https://eauction.gov.in> of National Informatics Centre, Government of India as described fully herein below. E-Auction will be held on 21/01/2021 (Thursday) from 12.00 hrs. onwards up to 16.00 hrs subject to auto-extension.

There should be at least three eligible bidders, who have deposited EMD, to start the e-auction process. In absence of the same the instant e-auction would be treated as cancelled.

*The allotment will be made to the bidder bidding the highest bid in such e-auction process provided that the highest bid so obtained is higher than the minimum Reserve Price fixed for the Cafeteria.*

Earnest Money Deposit (EMD) for this cafeteria is Rs.5,00,000.00 (Rupees Five lakh) only and is to be deposited by 17.00 hrs of 14/01/2021 only through RTGS/NEFT in WBHIDCO's Account with Andhra Bank, Salt Lake City Branch, details of which are given herein.

Intending bidders shall have to register themselves with National Informatics Centre, Govt. of India on <https://eauction.gov.in> . Such registration process, payment of EMD and uploading of documents for e-auction shall be completed by 14/01/2021.

Details are available in the website of WBHIDCO/NIC. Bidders are also requested to note that **only digitally signed bids shall be accepted in the e-auction. Hence, they should equip themselves with Indian Digital Signature Certificates before the date of e-auction. E-auction will be started on 21/01/2021 (Thursday) from 12.00 hrs. onwards up to 16.00 hrs subject to auto-extension.**

WBHIDCO, however, reserves the right to cancel the e-auction at any stage prior to the handing over of Permissive Possession. WBHIDCO shall not be liable to pay any compensation to any bidder for any loss that they may incur due to such cancellation.

WBHIDCO reserves the right to accept/reject any or all of the Bids without assigning any reasons thereof and the decision of WBHIDCO would be final and binding on the Bidders.



**GENERAL MANAGER (ADMN)  
WBHIDCO LTD.**

## **THE OFFER**

**WEST BENGAL HOUSING INFRASTRUCTURE DEVELOPMENT CORPORATION LTD.** (WBHIDCO), an enterprise under the Department of Urban Development & Municipal Affairs, Govt. of West Bengal, invites offers from sole Proprietorship Firm/Partnership Firm/Indian Company registered under the Companies Act, 2013 or erstwhile Companies Act/Registered NGO/Trust/PSU or Statutory Body or Cooperative Society registered with appropriate authority for running of Food Court at Eco Park, New Town, Kolkata for selling of prepared food and ready food and confectionary. Serving Hard Drinks on regular basis and also for national and international seminar / conferences, if any, subject to issuance of License from Competent Authority on monthly License fee basis through **e-auction** process to be conducted through the e-Auction Portal <https://eauction.gov.in> of National Informatics Centre, Government of India as described fully herein below. **E-Auction will be held on 26.12.2019 (Thursday) from 12.00 hrs. onwards up to 16.00 hrs subject to auto-extension.**

### **A. TERMS & CONDITIONS**

1. The Bidder should be sole Proprietorship Firm/Partnership Firm/Indian Company registered under the Companies Act, 2013 or erstwhile Companies Act/Registered NGO/Trust/PSU or Statutory Body or Cooperative Society registered with appropriate authority.
2. E-auction bids are invited for operating the Food Court on rental basis. WBHIDCO, however, reserves the right to cancel the e-auction at any stage prior to handing over of the possession of the cafeteria. WBHIDCO shall not be liable to pay any compensation to any bidder for any loss that they may incur due to such cancellation. However, the earnest money deposit will be refunded in such cases.
3. The Food Court is located within Eco Park of New Town, Kolkata.
4. This e-auction is governed by the TERMS & CONDITIONS as contained herein and in accordance with the conditions for e-auction through the portal of the National Informatics Centre (NIC), Government of India as well as the general financial norms of the Government of West Bengal.
5. Opening time, closing time, inspection schedule and other dates & times mentioned in the e-auction catalogue may be treated as per Indian Standard Time (IST) only.
6. The bidders who are interested to operate of the above cafeteria through e-auction should get themselves registered with NIC for participating in this e-auction process by **14/01/2021**. **Bidders are also requested to note that only digitally signed bids shall be accepted in the e-auction. Hence, they should equip themselves with Indian Digital Signature Certificates before such registration.**



7. **There should be at least three eligible bidders, who have deposited EMD, to start the e-auction process. In absence of the same, the instant e-auction would be treated as cancelled.**
8. WBHIDCO, however, reserves the right to accept/reject any or all of the Bids without assigning any reasons thereof and the decision of WBHIDCO would be final and binding on the Bidders.
9. The bidders who have been allotted space by HIDCO or NKDA for running any business in New Town and/or those who have in the past 3 (three) years operated any similar business in New Town of HIDCO/NKDA are not eligible to apply.
10. The bidders who have either been blacklisted from participation in any tender/quotation of HIDCO/NKDA/any office/organization earlier or have record of defaulted in payment of rent to HIDCO/NKDA are not eligible to apply.
11. The bidders who have been disqualified from running their business earlier at HIDCO / NKDA allotted space due to non-observance of required terms and conditions and whose letter of allotment/acceptance has been cancelled by the Competent Authority, are not eligible to apply.
12. The entire arrangement should be in pollution free manner. In case of any deviation, the contract shall also be liable to be cancelled.
13. Sufficient fire safety measures should be arranged by the agency and the agency should obtain Fire License Certificate, if required.
14. The agency shall maintain a suggestion and complaint book and the suggestion recorded therein will be given due consideration. Notice disclosing existence of this book will have to be displayed in English and Bengali at a prominent point within the Food Court. This book must be readily available for inspection by the WBHIDCO officials whenever called for.
15. The selected agency shall have to arrange to display conspicuously "*La carte menu*" for general information of the public.
16. The agency will be responsible for maintaining high standards of hygiene and cleanliness in the Food Court, dining area and store room and for full observance of all relevant regulations of Government / WBHIDCO authority. The selected agency shall not carry out any business other than running the Food Court in the Eco Park premises under any circumstances.
17. Serving of Hard Drinks on regular basis and also during national and international level seminars / conferences will be permitted only subject to issuance of licence from competent authority for such purpose.
18. The agency must have working experience of similar type of business for at least 2 (two) consecutive years during the last 3 financial years with an establishment of at least 1000 sq.ft. approx. All documents to be attached as supporting documents.

19. The quality of food shall be subject to verification by the authority or his authorized representative(s) at any time. If the quality of food is not found to be satisfactory, the food items shall be liable to be replaced at the cost of caterer. Further, if the food quality is found to be unsatisfactory repeatedly, the contract will be liable to immediate termination.
20. The stall, store space, equipment / implements etc. including the articles kept by agency for serving of food and beverages shall remain open for inspection by the WBHIDCO authority or his authorized representative(s) at any point of time.
- 21) The waste materials generated out of the running of the cafeteria will be handled by the agency as per rules and guidance of New Town Kolkata Development Authority (NKDA) for collection by their solid waste management staff from a particular point as decided by the NKDA. NKDA will clear and replace the waste bins from time to time in normal way. But, if required, the agency may keep separate waste bins to store the garbage at their own arrangement and no littering will be allowed under any circumstances. The agency will be responsible for elimination of the littering and penalty will be imposed for such deviation. WBHIDCO Authority reserves the right to cancel the rent agreement in such cases.
- 22) The food items should have nutritious value and may be inspected daily by the concerned authority.
- 23) The selected agency shall be bound to comply with the requisition and direction of the WBHIDCO's authorized representative(s).
- 24) The successful Bidder himself shall have to procure all materials/items required for running the business and will run the business by their own employees. No material will be issued by WBHIDCO Ltd.
- 25) The agency shall ensure that staff engaged for the purpose is well trained, polite and free from communicable diseases. The staff should be well dressed in a uniform whose design shall have prior approval of the WBHIDCO authority or his authorized representative(s). Each employee shall wear a photo identity card provided by the agency and approved by WBHIDCO.
- 26) The agency will be solely responsible for all payments and observance and compliance of relevant provision of laws/rules/regulations etc. in respect of his employees and the business of running the Cafeteria. WBHIDCO authority or his authorized representatives will have no liabilities whatsoever with regard to such statutory compliances and payments.
- 27) Sub-leasing, sub-letting of the Food Court will not be allowed.
- 28) WBHIDCO Ltd. reserves the right to accept or reject any offer without assigning any reason whatsoever. In case of cancellation, no liability will be incurred by WB HIDCO Ltd. and in this case, EMD will be refunded.



- 29) The upfront payment of License fee will have to be paid on monthly basis. The License fee is payable from the date of receiving of possession of the Food Court or from the date of execution of agreement whichever is earlier.
- 30) The monthly license fee will be enhanced @ 3% in every eleven months during the period of agreement, if renewed on mutual consent.
- 31) Before submitting any offer, the intending Bidders should make themselves acquainted thoroughly with the prevailing local conditions by way of actual inspection of the site and no claim whatsoever will be entertained after finalization of the bid.
- 32) The selected Bidder will have to enter into a renewable agreement of eleven months with WBHIDCO Ltd. within 15 (Fifteen) days from the date of issuance of LOA.
- 33) The Food Court will be initially allotted for eleven months on License basis, which may be extended further if considered satisfactory by the authority of WBHIDCO Ltd.
- 34) The agreement can be terminated in case of irregularities/under-performance/non-payment of upfront monthly License fee/suppression of facts by giving a written notice of one month.
- 35) The bidder will have to bear maintenance charge of internal cleaning.
- 36) The Electricity charges will have to be paid by the bidder separately.
- 37) GST at the applicable rate will have to be paid along with monthly License fee by the successful bidder.
- 38) The safety restrictions including wearing of masks, maintaining of social distance and sanitization of Food Court shall be strictly adhered to in view of wake of COVID-19 pandemic.
- 39) Timings of opening and closing of the Food Court will be decided by the HIDCO authority.

**B. SCHEDULE OF PROPERTY**

10 food kiosks measuring about 1289 sq. ft., store and Office measuring about 1389 sq. ft. and Restaurant Cluster measuring about 8878 sq. ft. on ground floor and about 1233 sq. ft on first floor of the Food Court within Eco Park, New Town, Kolkata.

**C. CONTACT PERSON OF WBHIDCO**

General Manager (Administration) WBHIDCO Limited, HIDCO Bhaban, Biswa Bangla Sarani, 3 <sup>rd</sup> Rotary, New Town, Kolkata-700156 Telephone: 033-23246010
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Email: [gm.admin@wbhidco.in](mailto:gm.admin@wbhidco.in)

**D. ELIGIBILITY CONDITIONS FOR BIDDERS**

**There should be at least three eligible bidders, who have deposited EMD, to start the e-auction process. In absence of the same the instant e-auction would be treated as cancelled.**

**E. REGISTRATION**

All those who wish to participate in this e-auction and who fulfill the eligibility conditions as stated above shall have to register with the Government e-auction website <https://eauction.gov.in>. No fees are required to be paid for such registration as "Bidder". Once registered the bidder is not required to register again for each and every e-auction in this site. However, after such Registration a bidder has to enter the particular e-auction ID system for participating in this particular e-auction.

This will involve uploading of necessary documents in the e-auction portal. On receipt of all documents and payment of EMD, the bidder's registration shall be activated by WBHIDCO Ltd and only thereafter a bidder can log into and participate in the e-auction process. Participation in this e-auction is not possible without a valid registration. **Such process of Registration with Digital Signature Certificate & payment of EMD and uploading of Documents shall have to be completed by 17.00 hrs. of 14/01/2021 at the website <https://eauction.gov.in>.** against this particular e-Auction.

E-auction process will take place through web portal on the day and time specified in the e-auction notice published in the newspaper/web portal. The Bidder should have valid Class II or Class III Digital Signature Certificate (DSC) obtained from any Indian Certifying Authority.

The bidder has to obtain user ID and Password free of cost and can get training for e-auction from NIC. Guidelines to Bidders on the operations of Electronic Auction System can be obtained from <https://eauction.gov.in>. The bidders interested in participating in the above Auction, using the Electronic Auction System are required to create User ID. Bidders who are interested in participating this WBHIDCO's e-auction are requested to contact the representatives of NIC for registration, computer setting and clarification on e-tendering, if required. The duly filled in bid as instructed is to be submitted online only.

***There is no Application or Processing Fee except EMD payment.***

**F. DOCUMENTS TO BE UPLOADED AT THE TIME OF REGISTRATION:**

a) Confirmation of electronic transfer of EMD through NEFT/RTGS, b) valid GST registration Certificate, c) PAN card, d) Profession Tax registration certificate and up to date receipt of payment of Profession Tax, e) Trade License, f) Food & Beverage License from the Appropriate authority, g) licence from competent authority for serving Hard Drinks on regular basis and also for national and international seminar / conferences, if any, h) copy of audited balance sheet of last three years indicating annual turnover, h) copy of income tax return for last three assessment years, i)



supporting documents for having working experience of similar type of business for at least 2 (two) consecutive years during the last 3 financial years with an establishment of at least 1000 sq.ft. approx. (j) Declaration on bidder's letterhead that the bidder has neither been blacklisted from participation in any tender/quotation of HIDCO/NKDA/any office/organization earlier nor have record of defaulted in payment of rent to HIDCO/NKDA /any office/organization.

**Such Documents are required to be uploaded online on or before the specified end time for submission of such documents online i.e., by 17.00 hrs of 14/01/2021 for getting access to the live e-Auction field on the day of e-auction. The Bidders can upload a single document of a compressed file containing multiple documents (i.e. scan copy of EMD particulars, and all other documents) against this Notice.**

**G. Documents to be furnished by the successful bidder after e-auction:**

Self attested copies, as mentioned in Clause F above.

**H. Use and Protection of User ID, Password and Digital Signature Certificate**

The bidders are advised to keep their User ID and Password secret and not share these with anyone to prevent misuse or abuse of the same. The bidders are also advised to change their passwords regularly. NIC/WBHIDCO shall not be responsible for any misuse / abuse / unauthorized use of the password of any bidder and no representation in this regard from any bidder shall be entertained by NIC/ WBHIDCO. A bid recorded in this e-auction against any password will be deemed to have been submitted by the owner of the password only.

Bidders shall require Class II or Class III Digital Signature Certificate (DSC) to participate in this e-auction. The bidder shall have to set the parameters of his computers so that the DSC is operational. NIC / WBHIDCO shall not be responsible for any malfunctioning or nonfunctioning of any bidder's computer either on account of DSC or for any other reason. Bids submitted by a bidder after signing with his/her DSC signifies non repudiation by the bidder. Thus, a bidder after submitting a bid, cannot disown it. A bidder shall be fully and solely responsible for the bid recorded against his/her name to be identified by the set of User ID, Password and DSC.

**I. Bidding Methodology**

On the day of the e-auction, which will be **started on 21/01/2021 (Thursday) from 12.00 hrs. onwards up to 16.00 hrs subject to auto-extension**, the bidder has to visit the Government e-auction website <https://eauction.gov.in> and click on the link for WBHIDCO e-auctions. He/she has to login with his/her User ID and Password. In the next page, the bidder has to click on the link "View Live e-auctions" and click on the link with the e-auction number for this e-auction. The bidder shall be required to sign his acceptance of e-auction terms and conditions with his DSC and then only the bidder can have access to the bidding area.

The bidding for the cafeteria shall be in whole Rupee in nearest thousand. The **incremental value is Rs.10000/- (ten thousand) only. Thus to bid an amount of Rs.8,89,000 (eight lakh eighty nine**



thousand), a bidder needs to type **889000** in the space provided for bidding and click on the BID button. On clicking the BID button, the bid has to be signed by the bidder with his DSC.

**J. CAUTION IN SUBMISSION OF BID:**

The Bidder shall be solely responsible for all consequences arising out of the bid submitted by him (including any wrongful bidding by him) and no complaint/representation will be entertained by NIC/WBHIDCO in this regard. Hence Bidders must be careful to check (the Bid Amount/No. of Zeros/ No. of Digits/Unit of Measurement etc.) and rectify their bid (if required) before submitting their Bid into the live e-auction floor by signing the Digital Signature Certificate.

**K. EARNEST MONEY DEPOSIT (EMD)**

All intending Bidders have to deposit **Earnest Money Deposit (EMD) for Rs.5,00,000.00 (Rupees five lakh) only**. Uploading the same online should be completed by **17.00 hrs of 14/01/2021**.

Submission of **EMD** should be in favour of **WBHIDCO LTD., KOLKATA**, only through RTGS/NEFT in the Andhra Bank, Salt Lake City Branch of WBHIDCO Ltd. on or before **17.00 hrs of 14/01/2021**. EMD in form of DD/PO shall not be accepted.

**BANK DETAILS towards PRE-BID EMD for payments through Indian Rupees only:-**

1)	Account Name	West Bengal Housing Infrastructure Development Corporation Ltd.
2)	Bank & branch name	Andhra Bank, Salt Lake City Branch
3)	IFS Code	ANDB0001023
4)	Account number	102311011000134

Bidders should take utmost care to ensure that the EMD and intimation are made correctly. EMD deposited elsewhere will not be considered for participation in this e-auction. No interest will be payable on the EMD. EMD of the unsuccessful bidders would be returned by WBHIDCO Ltd. after completion of the bidding process. The EMD of the Successful Bidder shall be automatically retained. In case the bid is accepted and the bidder refuses / fails to make further payment towards the balance lease premium, the EMD shall be forfeited without prejudice to the rights of WBHIDCO to claim such further damages in this regard without further reference to the bidder.

**BANK TRANSFER CHARGES EITHER WAY WOULD BE ON INTENDING BUYER'S A/C.**

**L. FORFEITURE OF EARNEST MONEY DEPOSIT (EMD)**

The highest bidder shall be notified. Hence, bidders are advised to keep their email account active and monitor the same carefully. In case of non-receipt of email, the bidder may contact WBHIDCO Ltd.

In case the submitted documents are found false, their offer would stand cancelled and the Earnest Money Deposit will automatically stand forfeited. In addition to such forfeiture as stated above the defaulting Bidder may not be allowed to take part in any of the bids which may be held by WBHIDCO in future.

**M. BID STARTING PRICE**

There is a 'Start Price' for e-auction for this cafeteria, which is Rs.8,79,000/= (Rupees eight lakh seventy nine thousand) only with an incremental bid value of Rs.10,000/- (ten thousand) only for the Food Court having an area of 12789.00 sq.ft. Start Price will be mentioned in the e-auction floor at whole Rupees for the entire space of cafeteria. Bidders have to bid above Floor price. It is, however, made clear that such starting price is not the minimum 'Reserve Price'.

**N. OTHER CONDITIONS**

The allotment of Food Court would be made in favour of a single successful bidder who has quoted highest rate above minimum reserve price and found otherwise eligible.

**O. SALIENT FEATURES [e-auction ID : 2020\_WB\_1753]**

1.	Description	Running of Food Court at Eco Park, New Town Kolkata on operation contract basis.	
2.	Area (in sq.ft)	10 kiosks	1289.00
		Store & Office	1389.00
		Restaurant Cluster on ground floor	8878.00
		Restaurant Cluster on first floor	1233.00
		Total	<b>12789.00</b>
3	Purpose	For selling of prepared food and ready food and confectionary as well as serving Hard Drinks on regular basis and also for national and international seminar/conferences, if any, subject to issuance of License from Competent Authority	
4.	EMD	Rs.5,00,000.00 (Rupees five lakh) only	
5.	Starting Price	<b>Rs.8,79,000/= (Rupees eight lakh seventy nine thousand) only</b>	
6.	Bid Incremental Value	Rs.10,000/- (Rupees ten thousand) only	
7.	Rental Period	Initially for 11 months. which may be extended further if considered satisfactory by the authority of WBHIDCO Ltd.	



**P. Schedule of Dates: [e-auction ID : 2020\_WB\_1753]**

<b>No.</b>	<b>Activity</b>		<b>Date &amp; Time</b>
1.	<i>Auction Publish date</i>	:	<b>24.12.2020</b>
2.	<i>Bid documents submission Start Date</i>	:	<b>25.12.2021 10.00 hrs</b>
3.	<i>Bid documents submission End Date</i>	:	<b>14.01.2021 17.00 hrs</b>
4.	<i>Document/Payment Approval Start Date</i>	:	<b>15.01.2021 11.00 hrs</b>
5.	<i>Document/Payment Approval End Date</i>	:	<b>20.01.2021 18.00 hrs</b>
6.	<i>Auction Start Date</i>	:	<b>21.01.2021 12.00 hrs</b>
7.	<i>Auction End Date</i>	:	<b>21.01.2021 16.00 hrs</b>

- **Closing of e-auction** :- The e-auction will be closed at given time. However, if there is any bid within 10 minutes of closing time the closing time shall automatically be extended by the system by 10 minutes and continued to be extended in the same way by 10 minute unless there is no bid within such extended time.